RESOLUTION NO. 2016-16

A RESOLUTION ESTABLISHING A SCHEDULE OF FEES FOR THE TOWNSHIP OF LANCASTER, LANCASTER COUNTY, PENNSYLVANIA.

WHEREAS, the Township of Lancaster, Lancaster County, Pennsylvania (hereinafter "Township"), incurs administrative expenses in providing services to its residents; and,

WHEREAS, the administrative expenses incurred by the township are offset by charging fees for ordinance books and maps, zoning procedures, permits, subdivision and land development fees, and charging penalties for delinquent fees under the Municipal Solid Waste Management Ordinance (Ordinance 1990-02 and 1996-05); and,

WHEREAS, the current fees and penalties do not adequately offset administrative expenses, thereby burdening both the township and its residents; and,

WHEREAS, the board wishes to update fees as follows:

Section 1. Schedule of Fees, Penalties and Other Charges. The following fees, penalties and other charges shall be imposed for their respective purposes upon all persons or any other entities whatsoever as follows:

a.	"Growing Together," A Regional Comprehensive Plan (paper)	$	75.00
	(CD)	$	10.00
b.	Subdivision, Land Development and Storm Water Management Ordinance	$	30.00
c.	Zoning Ordinance	$	30.00
d.	Zoning Map	$	10.00
e.	Sign Removal and/or Storage (as permitted in Zoning Ordinance)	$	25.00
f.	Zoning Hearing Board		
	(i) Variance request	$	500.00
	(ii) Special exceptions, appeals, etc.	$	500.00
	(iii) Additional meetings (requested by applicant)	$	100.00
	All advertising fees and other costs will be added to f. (i), (ii), and (iii).		
g.	Transcript from Hearing before Zoning Hearing Board	Per page cost based on stenographer/reporter cost plus all advertising fees and other costs.	

h.	Rezoning or Curative Amendment Hearing	$	200.00
		Plus all advertising fees and other costs	

i. Zoning Permit: New construction, additions, alterations
   (i) $100.00 for the first $25,000 of construction costs, plus an additional $3 for every $1000 above $25,000, plus building permit fees

j.	Information/building permit processing fee	$	30.00
k.	Accessory Structures		
	(i) 200 square feet or less	$	30.00
	(ii) over 200 square feet to 500 square feet	$	75.00
	(iii) over 500 square feet		100.00
l.	Building permit inspection fees	Assessed by inspector	
m.	Plan review	Assessed by inspector	
n.	Lancaster Township Engineering Fee	$	138.00/hour
o.	Professional service costs provided by engineering firm Rettew when necessary for Planning & Zoning projects		
	(i) Project Professional/Senior Project Manager	$	192.00/hour
	(ii) Senior Professional/Project Manager	$	151.00/hour
	(iii) Professional III	$	135.00/hour
	(iv) Professional II/Technician III	$	112.00/hour
	(v) Professional I/Technician II	$	84.00/hour
	(vi) Technician I-CADD Operator, Survey Aide	$	75.00/hour
p.	Renewal and/or extension of residential or commercial zoning or building permit	$	100.00
q.	Building Code Appeal	$	400.00
r.	Penalty for failure to obtain Building or Zoning Permit	Double the permit fee	
s.	Certificate of Use and Occupancy	Included in Zoning Permit Fee or $100.00	
t.	Demolition/Razing Permit per structure	$	200.00
u.	Grading Permit	*See kk. Stormwater Management*	
v.	Blasting Permit (per lot)/or Trenching for utilities	$	100.00
w.	Driveway Permit (New or Additions)	$	100.00
x.	Dumpster Permit	$	20.00

y. Sign Permit

(i)	non-electric (attached)	$ 50.00
(ii)	electric (attached; third party inspection required)	Assessed by inspector
(iii)	non-electric (freestanding)	$ 150.00
(iv)	electric (freestanding; third party inspection required)	Assessed by inspector

z. Street Opening Permit — Use Lancaster Township Right-of-Way Fee Schedule

aa. Street Dedication (per street, including portions thereof) — $ 300.00

bb. Temporary Permit (six months) — $ 50.00

cc. Penalty for delinquent fees under Municipal Solid Waste Management Ordinance — 10% of total fee owed

dd. Tattoo and Body Piercing Establishments and Practitioners Fees

- Owner License — $100.00
- Artist License — $ 25.00
- Owner/Artist License — $125.00
- Inspection — $100.00

ee. Alarm Permits & False Alarms:

- Regular permit — $ 10.00 one-time application fee
- Seller/Installer fee — $ 25.00
- False Alarms (Police response) — $ 10.00 within 15 days
  $ 50.00 within 30 days
  Sent to District Justice after 30 days
- False Alarms: (Fire Dept. response) — 1st no charge
  2nd $100.00
  3rd $200.00
  4th $300.00
  Each subsequent false alarm adds another $100.00

ff. Parking Ticket Fines:

1. No Parking, loading zone	$ 20.00
2. Street Cleaning or Snow Removal	$ 20.00
3. Parking left side	$ 20.00
4. Parking more than 12" from curb	$ 20.00
5. No Parking – Bus Stop	$ 20.00
6. No Parking/Stopping Permitted	$ 20.00
7. Parking less than 20' from intersection	$ 20.00
8. Parking less than 15' from fire hydrant	$ 20.00
9. Parking Double	$ 20.00
10. Key in ignition	$ 25.00
11. No Parking, blocking traffic lanes	$ 50.00
12. No Parking, fire lane	$ 50.00

13. No Parking, handicap zone $ 50.00
14. Permit Parking Violation $ 50.00

Legal action (which could include other costs) may be brought if fines are not satisfied within five (5) days.

gg. Sewage Permits:

• Final inspection by SEO/permit	$	150.00
• Additional inspections (each inspection)	$	80.00
• Percolation & Probe Test (includes 2 probes)	$	225.00
• Each additional probe required	$	50.00
• Hourly rates at a per hour fee	$	80.00
• On-Lot Disposal System (OLDS)	$	80.00

hh. Contracted Street Sweeping:

• Public Rates – 1 man/equipment per hour	$	100.00
• Municipal Rates – 1 man/equipment per hour	$	80.00

ii.	Handicapped Parking Signs/Posts	$	35.00
jj.	Photocopies	$ .25 each page	

kk. Conditional Use Applications:

• Administrative fee	$	300.00
• Escrow account fee	$	500.00*

ll. Stormwater Management

1. Site Plan Exemption Application		
(a) 200 square feet (or less) of *Impervious Surface/Land Disturbance*	$	25.00
(b) 201-1000 square feet of *Impervious Surface/Land Disturbance*	$	50.00
2. Minor Land Disturbance		
(a) 1001-5000 square feet of *Impervious Surface/Land Disturbance*		
• Administrative fee	$	150.00
• Escrow account fee	$	500.00*
3. Site Plan Application		
(a) 5001 or more square feet of *Impervious Surface/Land Disturbance*		
• Administrative fee	$	150.00
• Escrow account fee	$	500.00*

mm.	All returned checks	$	35.00

** This escrow fund shall be handled in the same fashion as set forth in Section 2 below.*

Section 2. Subdivision and Land Development Ordinance Fee and Deposit Schedule. The following fees, penalties, and other charges shall be imposed for their respective purposes upon all persons or any other entities whatsoever as follows:

	Plan Type	Administrative Fee	Deposit Account
a.	Sketch Plan	$ 350.00	$ 500.00
b.	Lot Add-on Plan	$ 350.00	$1,000.00
c.	Revised Subdivision & LD Plan	$ 350.00	$1,000.00
d.	Subdivision & Land Development Plan (preliminary or final):		
	(i) Residential Subdivision	$ 400.00 + $10/acre	$2,000.00 + $75/acre
	(ii) Residential Land Develop.	$ 400.00 + $10/acre	$2,000.00 + $300/acre
	(iii) Industrial/Commercial Subdivision	$ 400.00 + $10/acre	$2,000.00 + $300/acre
	(iv) Industrial/Commercial Land Development	$ 400.00 + $10/acre	$2,000.00 + $300/acre
	(v) Appropriate Public Uses	$ 400.00 + $10/acre	$2,000.00 + $300/acre
e.	Modifications (waivers)	$ 100.00	
f.	Preliminary Plan Waiver	$ 100.00	
g.	Construction/Review/Inspection Fee (engineering review, inspection fee and legal fees)		Actual cost incurred

h. Two (2) checks are required for each submission of plans, one for the non-refundable administrative fee, and another for the deposit account.

i. If the actual engineering and legal review cost incurred is less than the deposit account, a refund will be issued. If the deposit account is diminished below $200.00, an additional $500.00 deposit will be required to cover any future engineering and legal review costs. No further review or inspection will be made on the plan, subject to the deposit account, until the township receives the additional $500.00 deposit. The township will not continue with any plan that has a negative balance in the deposit account.

Section 3. Duration. The fees as set forth in this Resolution shall continue in full force and effect until such time as an updated Fee Schedule is approved by Resolution of the Township of Lancaster.

Section 4. Limitation. No other part of any Lancaster Township Resolution or Ordinance is intended to be repealed, amended, modified or changed in any way by this Resolution, except as provided herein.

Section 5. Repeal of Inconsistent Resolutions. Any Resolution or any part of any Resolution conflicting with the terms of this Resolution, shall be and the same is hereby repealed to the extent of such conflict.

Section 6. Validity. The provisions of this Resolution are severable, and if any chapter, article, section, sentence, clause, part or provision thereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining chapters, articles, sections, sentences, clauses, parts or provisions of this Resolution. It is hereby declared to be the intent of this Board that this Resolution would have been adopted if such illegal, invalid or unconstitutional chapter, article, section, sentence, clause, part or provision had not been included herein.

Section 7. Effective Date. This Resolution and the fee schedule set forth herein shall be effective five days from the enactment hereof.

DULY ADOPTED this twelfth (12th) day of September 2016, by the Board of Supervisors of Lancaster Township in lawful session duly assembled at 1240 Maple Avenue, Lancaster, PA at 7:00PM.

SEAL

LANCASTER TOWNSHIP
BOARD OF SUPERVISORS

Thomas H. Schaller, Chair

Kathleen M. Wasong, Vice Chair

Attest:

William M. Laudien, Secretary

Benjamin H. Bamford, Treasurer