

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**

**MINUTES**

**December 9, 2013**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, December 9, 2013 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Thomas H. Schaller. Vice Chair Kathleen M. Wasong, Treasurer Benjamin H. Bamford, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Schaller led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments.

**III. SPECIAL RECOGNITION**

The board recognized Ms. Vicki E. Rogers, a township resident, who was crowned Ms. Pennsylvania Senior America 2013. Ms. Rogers, who writes and performs her own music, received the honor in a pageant in July 2013. The board presented Ms. Rogers with a certificate of recognition.

**IV. SECRETARY'S REPORT**

The minutes of the November 11, 2013 board meeting were approved by general consent.

**V. TREASURER'S REPORT**

Mr. Bamford presented the treasurer's report as of November 30, 2013:

|                           |                |
|---------------------------|----------------|
| General Fund.....         | \$5,534,086.86 |
| Highway Aid Fund.....     | 642,068.03     |
| Parks Fund .....          | 30,303.19      |
| Capital Reserve Fund..... | 1,435,017.69   |
| TOTAL .....               | \$7,641,475.77 |

Mr. Schaller stated the treasurer's report would be filed for audit.

**VI. PAYMENT OF BILLS**

On a motion by Mr. Bamford, seconded by Ms. Wasong, the board unanimously approved the payment of bills (November 12, 2013–December 9, 2013):

|                           |              |
|---------------------------|--------------|
| General Fund.....         | \$256,079.28 |
| Escrow Fund .....         | 9,717.96     |
| State Highway Fund.....   | 41,579.42    |
| Parks Fund .....          | 302.18       |
| Capital Reserve Fund..... | -0-          |
| TOTAL .....               | \$307,678.84 |

**VII. REPORTS**

**A. Lancaster Township Fire Department:** Mr. Schaller reported 32 calls and 17 mutual aid calls in November, making a year-to-date total of 511 calls.

**B. Lafayette Fire Company:** There were four calls answered on the east side of Lancaster Township during the month of November 2013.

**C. Police:** Officer Michael Piacentino gave an overview of the November 2013 police reports. Mr. Schaller commended the Manheim Police Department for doing a great job.

- D. Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. Recycling Report: October 2013:** 23.83%.
- F. Lancaster Inter-Municipal Committee Report:** Ms. Wasong reported that the December 11, 2013 meeting will be held at West Hempfield Township at 7:30AM, and the Greater Lancaster Heritage Pathway meeting scheduled for December 10<sup>th</sup> was cancelled and will be held sometime after the first of the year.

## **VIII. ANNOUNCEMENTS**

- A. Next Board of Supervisors Meeting:** Monday, January 6, 2014, Lancaster Township building, reorganization meeting at 6:30PM; regular meeting at 7:00PM; workshop at 5:30PM.
- B. Board of Auditors Annual Meeting:** Tuesday, January 7, 2014, 7:00PM.
- C. Offices closed:** Tuesday, December 24 & Wednesday, December 25, 2013, and Wednesday, January 1, 2014.

## **IX. OLD BUSINESS**

There was no old business.

## **X. PLANNING/ZONING BUSINESS**

### **A. LTPC 241: Millersville Commons**

Ms. Wasong moved, Mr. Bamford seconded, and the board unanimously approved the requested waiver of Section 608.01.D.6 to provide a 2-inch inlet depression for inlets I-30, I-31, I-32, and I-33 along Barbara Street, subject to the conditions set forth in Rettew's letter of October 29, 2013. The waiver was recommended by the Lancaster Township Planning Commission at their meeting on November 19, 2013.

### **B. Charles Road Development**

Ms. Wasong moved, Mr. Schaller seconded, and the board unanimously approved and requested the township manager, Mr. Laudien, to communicate to the Zoning Hearing Board their opposition to the requested variances on the Charles Road project. The developer is proposing an increase in the number of dwelling units per building from 12 to 16, and a reduction in lot density from 4,000 to 3,603 square feet per dwelling unit.

## **XI. NEW BUSINESS**

- A. Annual Alarm Fee Collection:** Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously approved to discontinue the annual alarm fee collection.
- B. False Alarm Fee:** Ms. Wasong moved, and Mr. Bamford seconded, and the board unanimously approved the increase of the false alarm fee to \$35.00 when a second invoice is generated by Lancaster Township.
- C. Resolution No. 2013-07:** Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously set the real estate tax rate for 2014 at .6 mils (\$.0006).
- D. Resolution No. 2013-08**  
Ms. Wasong moved, Mr. Bamford seconded, and the board unanimously adopted the proposed 2014 annual budget.
- E. Resolution No. 2013-09**  
Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously authorized the balancing of all accounts for fiscal year 2013.

**XII. GUEST RECOGNITION AND PARTICIPATION**

There was no guest recognition and participation.

**XIII. EXECUTIVE SESSION:** The board went into an executive session (personnel issues) at 7:35PM and ending at 8:10PM.

**XIV. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:30PM.

Respectfully submitted,

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William M. Laudien, Secretary