

**MINUTES**  
**LANCASTER TOWNSHIP BOARD OF SUPERVISORS ORGANIZATIONAL MEETING**  
**January 3, 2005 – 6:30PM**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors Organizational Meeting was held on January 3, 2005 in the Township Building at 1240 Maple Avenue, Lancaster, PA. Allegiance to the flag was pledged. The meeting was called to order at 6:30PM by Chair Thomas H. Schaller. Vice Chair Helen S. Adams and Treasurer Anthony J. Allen were present. Mr. Schaller thanked his colleagues, Mrs. Adams and Mr. Allen, for their assistance and advice during his first year as Board Chair. Others in attendance included the Township Manager, staff, and other interested parties.

**ELECTION OF OFFICERS**

Mr. Schaller nominated Helen S. Adams as Chair of the Board of Supervisors. Mr. Allen seconded and the Board elected Mrs. Adams as Chair. It was at this point that Mrs. Adams assumed the chair and conducted the remainder of the meeting.

Mr. Schaller nominated Anthony J. Allen as Vice Chair of the Board of Supervisors. There were no other nominations and Mr. Allen was elected as Vice Chair.

Mr. Allen nominated Thomas H. Schaller as Treasurer of the Board of Supervisors. There were no other nominations and Mr. Schaller was elected as Treasurer.

Mr. Schaller moved to appoint David L. Clouser as Secretary to the Board of Supervisors. Mr. Allen seconded and the motion carried unanimously.

Mr. Allen moved to appoint Suzanne B. Teske as Assistant Secretary to the Board of Supervisors. Mr. Schaller seconded and the motion carried unanimously.

**CONVENTION DELEGATE CERTIFICATION**

Mr. Schaller moved to elect Helen S. Adams as the voting delegate to the PA State Supervisors' Convention. Mr. Allen seconded and the motion carried.

**TREASURER'S BOND RECOMMENDATION**

Mr. Allen moved to set the Treasurer's Bond at \$1,000,000.00. Mr. Schaller seconded and the motion carried unanimously.

**APPOINTMENTS**

Mrs. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed Shirk Reist, Wagenseller and Mecum as Township Solicitor.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously appointed RETTEW Assoc., Inc. as Township engineers.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed Reinsel & Company LLP to perform the 2004 Audit.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously appointed the Township Depositories: Bank of Lancaster County, PA Local Government Investment Trust, and Citizen's Bank.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed the County of Lancaster to collect municipal and county real estate taxes effective with the 2005 real estate taxes.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Benjamin H. Bamford and Gordon B. Reed to the Planning Commission (terms expire 12/31/08).

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously re-appointed Elizabeth Bamford to the Zoning Hearing Board (term expires 12/31/07).

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Dale J. Cagwin to the Building Code Board of Appeals (term expires 12/31/09).

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously re-appointed the following persons to one-year terms on the Public Safety Committee: Trudy Brandt, Patrick M. Egan, Susan Ellison, Doris R. James, and Michael F. Pickard.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed the following to the Lancaster Township Historical Commission: Elizabeth A. Hine and John Loose (both terms expire 12/31/08), and Ex-officio Gordon B. Reed, LTTC liaison (term expires 12/31/05).

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed the following to one-year terms on the Historic Resource Council: Robert R. Desmarais, Terrie Finger, Alace Humphreville, Gerald S. Lestz, Matthew P. Slinghoff, Page Steele, and Nancy S. Whittle.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Alex Henderson III as representative to the Lancaster Area Sewer Authority Board (term expires 12/31/09).

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously re-appointed William R. Worley as Vacancy Board Chair (term expires 12/31/05).

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Roberta Bruns (term expires 12/31/07) and Suzanne B. Teske (term expires 12/31/05) to the Lancaster Recreation Commission.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed Mark A. Deimler as Sewage Enforcement Officer (term expires 12/31/05).

### **CERTIFICATIONS**

Mr. Schaller moved to certify that all streets/highways in Lancaster Township be considered as one road district. Mr. Allen seconded and the motion carried unanimously.

Mr. Allen moved to certify the 2005 Municipal Calendar was advertised, as required by law, and will be followed for Township meetings in 2005. Mr. Schaller seconded and the motion carried unanimously.

### **APPROVALS**

Mr. Schaller moved to approve **RESOLUTION NO. 2005-01** authorizing the dispensing of payroll and the payment of bills incurring penalties between Supervisors' meetings. Mr. Allen seconded and the motion carried unanimously.

Mr. Allen moved to approve the Fringe Benefit Package and Holiday Schedule titled *Lancaster Township 2005 Schedule of Benefits*. Mr. Schaller seconded and the motion carried unanimously.

### **GUEST RECOGNITION AND PARTICIPATION**

☐Peggie Miller, Valley Road, wished everyone a Happy New Year. ☐Mr. Allen thanked the Township staff for their support and hard work during 2004. He noted that the Board didn't have to raise taxes or institute the new Emergency and Municipal Services Tax (EMST).

### **ADJOURNMENT**

With no further business to come before the Board, Mrs. Adams adjourned the meeting at 6:48PM.

Respectfully submitted,

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David L. Clouser, Secretary