

MINUTES
LANCASTER TOWNSHIP BOARD OF SUPERVISORS ORGANIZATION MEETING
January 5, 2004 - 7:00 P.M.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors Organization Meeting was held on January 5, 2004 in the Township Building at 1240 Maple Avenue, Lancaster, PA. Allegiance to the flag was pledged. The meeting was called to order at 7:00PM by Chair Anthony J. Allen. Vice Chair Thomas H. Schaller and Treasurer Helen S. Adams were present. Others in attendance included the Township Manager, staff, and other interested parties.

ELECTION OF OFFICERS

Mr. Adams nominated Thomas H. Schaller as Chair of the Board of Supervisors. Mr. Allen seconded and the Board unanimously elected Mr. Schaller as Chair.

Mr. Allen nominated Helen S. Adams as Vice Chair of the Board of Supervisors. Mr. Schaller seconded and the Board unanimously elected Mrs. Adams as Vice Chair.

Mrs. Adams nominated Anthony J. Allen as Treasurer of the Board of Supervisors. Mr. Schaller seconded and the Board unanimously elected Mr. Allen as Secretary.

Mr. Allen moved to appoint David L. Clouser as Secretary to the Board of Supervisors. Mrs. Adams seconded and the motion carried unanimously.

Mrs. Adams moved to appoint Suzanne B. Teske as Assistant Secretary to the Board of Supervisors. Mr. Schaller seconded and the motion carried unanimously.

CONVENTION DELEGATE CERTIFICATION

Mr. Allen moved to elect Helen S. Adams as the voting delegate to the PA State Supervisors' Convention. Mr. Schaller seconded and the motion carried unanimously.

TREASURER'S BOND RECOMMENDATION

Mrs. Adams moved to set the Treasurer's Bond at \$1,000,000.00. Mr. Allen seconded and the motion carried unanimously.

APPOINTMENTS

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously appointed Stevens & Lee as Township Solicitor.

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously ratified the appointment of Goodman & Kenneff as Zoning Hearing Board Solicitor.

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously appointed RETTEW Assoc., Inc. as Township engineers.

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously appointed Beard Miller Co. to perform the 2003 Audit.

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously appointed the Township Depositories: Bank of Lancaster County, and PA Local Government Investment Trust.

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously appointed the County of Lancaster to collect municipal and county real estate taxes effective with the 2004 real estate taxes.

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously re-appointed Kenneth D. Hammel to the Planning Commission (terms expire 12/31/07).

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously re-appointed John W. Metzger as a regular member and Joseph C. LoCurto as an alternate member (terms expire 12/31/06) to the Zoning Hearing Board.

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously appointed Ron Comfort, Jr. as a regular member and Paul W. Kaseman as an alternate member (terms expire 12/31/08) to the Building Code Board of Appeals.

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously re-appointed the following persons to one-year terms on the Public Safety Committee: Patrick M. Egan, Doris R. James, and Michael F. Pickard; and made new appointments of Trudi Brandt and Susan Ellison (all terms expire 12/31/04).

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously re-appointed the following to the Lancaster Township Historical Commission with terms expiring as noted: Alace Humphreville (exp. 12/31/07), James Jolly (exp. 12/31/07) and Ex-officio: Gordon B. Reed, LTPC liaison (exp. 12/31/04).

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously appointed the following to one-year terms on the Historic Resource Council: Doug Campbell, Philip M. Cullen, Robert R. Desmarais, Terrie Finger, Gerald S. Lestz, Matthew P. Slinghoff, Page Steele, Nancy S. Whittle (all terms expire 12/31/04).

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously re-appointed William R. Worley as Vacancy Board Chair (term expires 12/31/04).

Mr. Allen moved, Mrs. Adams seconded, and the Board unanimously re-appointed Suzanne B. Teske to the Lancaster Recreation Commission (term expires 12/31/04).

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously appointed Mark A. Deimler as Sewage Enforcement Officer and Dale L. High as alternate Sewage Enforcement Officer (terms expire 12/31/04).

Mrs. Adams moved, Mr. Allen seconded, and the Board unanimously appointed David L. Clouser as administrator of the Township retirement plan, PA Municipal Retirement System.

CERTIFICATIONS

Mr. Allen moved to certify that all streets/highways in Lancaster Township be considered as one road district. Mrs. Adams seconded and the motion carried unanimously.

Mrs. Adams moved to certify the 2004 Municipal Calendar was advertised, as required by law, and will be followed for Township meetings in 2004. Mr. Allen seconded and the motion carried unanimously.

APPROVALS

Mr. Allen moved to approve **RESOLUTION NO. 2004-01** authorizing the dispensing of payroll and the payment of bills incurring penalties between Supervisors' meetings. Mrs. Adams seconded and the motion carried unanimously.

Mrs. Adams moved to approve the Fringe Benefit Package and Holiday Schedule titled *Lancaster Township 2004 Schedule of Benefits*. Mr. Allen seconded and the motion carried unanimously.

GUEST RECOGNITION AND PARTICIPATION

☐Peggie Miller, Valley Road, wished everyone a Happy New Year.

ADJOURNMENT

With no further business to come before the Board, Mr. Schaller adjourned the meeting at 7:19PM.

Respectfully submitted,



David L. Clouser, Secretary