

MINUTES
LANCASTER TOWNSHIP BOARD OF SUPERVISORS ORGANIZATION MEETING
January 7, 2002 - 7:00 P.M.

SWEARING IN CEREMONY

District Justice Mary Mongiovi Sponaugle administered the Oath of Office to Thomas H. Schaller, newly elected supervisor, and J. Andrew Charles, newly elected auditor.

PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors Organization Meeting was held on January 7, 2002 in the Township Building at 1240 Maple Avenue, Lancaster, PA. Allegiance to the flag was pledged. The meeting was called to order at 7:00PM. Helen S. Adams, Anthony J. Allen, and Thomas H. Schaller were present. Others in attendance included the Township Manager, staff, and other interested parties.

ELECTION OF OFFICERS

Mr. Allen nominated Helen S. Adams as Chair of the Board of Supervisors. Mr. Schaller seconded the motion and Mrs. Adams was unanimously elected Chair whereupon she presided over the remainder of the meeting.

Mr. Schaller nominated Anthony J. Allen as Vice Chair of the Board of Supervisors. With no other nominations, Mr. Allen was declared Vice Chair.

Mr. Allen nominated Thomas H. Schaller as Treasurer of the Board of Supervisors. With no other nominations, Mr. Schaller was declared Treasurer.

Mr. Allen moved to appoint William L. Adams as Secretary to the Board of Supervisors. Mr. Schaller seconded and the motion carried unanimously.

Mr. Schaller moved to appoint Suzanne B. Teske as Assistant Secretary to the Board of Supervisors. Mr. Allen seconded and the motion carried unanimously.

CONVENTION DELEGATE CERTIFICATION

Mr. Schaller moved to elect Anthony J. Allen as voting delegate to the PA State Supervisors' Convention on April 14-17, 2002. Mrs. Adams seconded and the motion carried unanimously.

LIMC DELEGATE CERTIFICATION

Mr. Allen moved to elect Helen S. Adams as the voting delegate to the Lancaster Inter-Municipal Committee. Mr. Schaller seconded and the motion carried unanimously.

TREASURER'S BOND RECOMMENDATION

Mr. Allen moved to recommend to the Board of Elected Auditors an amount of \$1,000,000.00 for the Treasurer's Bond. Mr. Schaller seconded and the motion carried unanimously.

APPOINTMENTS

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed Stevens & Lee as Township Solicitor.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously ratified the appointment of Goodman & Kenneff as Zoning Hearing Board Solicitor.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed RETTEW Assoc., Inc. as Township engineers.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously appointed Beard Miller Co. to perform the 2001 Audit.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed the Township Depositories: Bank of Lancaster County, and PA Local Government Investment Trust.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Harold H. Bowers, Jr. (exp. 12/31/05), and appointed Melissa A. Kelly (exp. 12/31/05) to the Planning Commission.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously re-appointed Elizabeth W. Bamford (exp. 12/31/04) to the Zoning Hearing Board.

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Melanie LeFever (exp. 12/31/06), appointed Craig H. Walton to a full term (exp. 12/31/06), and Paul W. Kaseman to fill and unexpired term (exp. 12/31/03) on the Building Code Board of Appeals.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed the following persons to one-year terms on the Public Safety Committee: Patrick M. Egan, Doris R. James, Robert E. Newcomer, and Kenneth C. Notturmo, and Michael F. Pickard (all exp. 12/31/02).

Mr. Schaller moved, Mr. Allen seconded and the Board unanimously made the following appointments to the Lancaster Township Historical Commission with terms expiring as noted: Juliana Falk (exp. 12/31/02), Ginny Gible (exp. 12/31/02), Alace Humphreville (exp. 12/31/03), James Jolly (exp. 12/31/03), John Loose (exp. 12/31/04), Nancy Rogers (exp. 12/31/04), Scott Shonk (exp. 12/31/05), Ex-officio: Gordon B. Reed (exp. 12/31/02).

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously appointed William R. Worley as Vacancy Board Chair (exp. 12/31/02).

Mr. Schaller moved, Mr. Allen seconded, and the Board unanimously re-appointed Suzanne B. Teske (exp. 12/31/02) and Roberta Bruns (exp. 12/31/04) as representatives to the Lancaster Recreation Commission.

Mr. Allen moved, Mr. Schaller seconded, and the Board unanimously re-appointed Dale L. High and Amos F. Miller as Sewage Enforcement Officers (exp. 12/31/02).

CERTIFICATIONS

Mr. Schaller moved to certify that streets/highways in Lancaster Township are to be considered as one road district. Mr. Allen seconded and the motion carried unanimously.

Mr. Allen moved to certify the 2002 Municipal Calendar was advertised, as required by law, and will be followed for Township meetings in 2002. Mr. Schaller seconded and the motion carried unanimously.

APPROVALS

Mr. Schaller moved to approve **RESOLUTION NO. 2002-01** authorizing the dispensing of payroll and the payment of bills incurring penalties between Supervisors' meetings. Mr. Allen seconded and the motion carried unanimously.

Mr. Allen moved to approve **RESOLUTION NO. 2002-02** approving the bank signatory. Mr. Schaller seconded and the motion carried unanimously.

Mr. Schaller moved to approve the Fringe Benefit Package and Holiday Schedule titled *Lancaster Township 2002 Schedule of Benefits*. Mr. Allen seconded and the motion carried unanimously.

GUEST RECOGNITION AND PARTICIPATION

Joe Ihns, Fairview Avenue, thanked the Board for facilitating the removal of a tractor-trailer that had been parked in his neighborhood for months.

ADJOURNMENT

The next meeting of the Board of Supervisors will be January 14, 2002 at 7:30PM with the Workshop beginning at 6:00PM. With no further business to come before the Board, Mrs. Adams adjourned the meeting at 7:29PM.

Respectfully submitted,

William L. Adams, Secretary