

LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING
MINUTES
February 10, 2014

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, February 10, 2014 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Kathleen M. Wasong. Vice Chair Benjamin H. Bamford, Treasurer Thomas H. Schaller, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Ms. Wasong led those assembled in the Pledge of Allegiance.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. SECRETARY'S REPORT

The minutes of the January 6, 2014 reorganization and regular board meetings were approved by general consent.

IV. TREASURER'S REPORT

Mr. Schaller presented the treasurer's report as of January 2014:

General Fund.....	\$5,250,393.48
Highway Aid Fund.....	559,966.31
Parks Fund	32,282.67
Capital Reserve Fund.....	1,455,260.16
TOTAL	\$7,297,902.62

Ms. Wasong stated the treasurer's report would be filed for audit.

V. PAYMENT OF BILLS

On a motion by Mr. Schaller, seconded by Mr. Bamford, the board unanimously approved the payment of bills (January 7, 2014–February 10, 2014):

General Fund.....	\$277,292.05
Escrow Fund	10,041.14
State Highway Fund.....	22,506.52
Parks Fund	1,103.92
Capital Reserve Fund.....	-0-
TOTAL	\$310,943.63

VI. REPORTS

- A. Lancaster Township Fire Department:** Mr. Schaller reported 25 calls in January 104, making a year-to-date total of 32 calls.
- B. Lafayette Fire Company:** Mr. Schaller reported there were 11 calls answered on the east side of Lancaster Township during the month of January 2014.
- C. Police:** Officer Michael Piacentino gave an overview of the January 2014 police report.

D. Sewer/Other Reports: Reports are available for public inspection at the meeting and during regular business hours.

E. Recycling Report: December 2013: 23.27%

F. Lancaster Inter-Municipal Committee Report: Ms. Wasong reported that the LIMC approved the following individuals as the 2014 LIMC Officers: John Blowers of East Lampeter Township as chair, Amber Green of Manor Township as vice chair, and Jim Kalenich of West Lampeter Township as secretary-treasurer. The February 12, 2014 meeting will be held at Millersville Borough.

VII. ANNOUNCEMENTS

A. Lancaster County Solid Waste Management: Between October 1 and December 31, 2013, Lancaster Township delivered 990.29 tons of refuse to the LCSWMA facility, earning a quarterly rebate of \$10,100.96.

B. Offices closed: Monday, February 17, 2014: Presidents Day.

C. Next Board of Supervisors Meeting: Monday, March 10, 2014, 7:00PM, workshop at 6:00PM, Lancaster Township.

VIII. OLD BUSINESS

There was no old business.

IX. PLANNING/ZONING BUSINESS

A. Letter of Credit Reduction: Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved a request from the School District of Lancaster for a reduction in their letter of credit based on the recommendation from the township engineer, Rettew Associates. The board will act to reduce the letter of credit by \$327,051.00 leaving a balance of \$617,187.00.

B. Storm Water Management Plan: Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously approved the Rochford Storm Water Management Plan with the following conditions:

1. Completion and recording the O&M agreement, as prepared by the Township solicitor.
2. Reimbursement to the Township for all costs incurred in:
 - a. reviewing the plan
 - b. preparing, executing, and recording of the agreement
 - c. final inspection of the site (once grass is growing), prior to a Certificate of Occupancy being issued

X. NEW BUSINESS

A. Resolution No. 2014-05: Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved this resolution to confirm the Lancaster County Tax Claim Bureau's certification of uncollected real estate taxes for 2013.

B. Resolution No. 2014-06: Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously approved this resolution to amend the Lancaster Township Personnel Policies for overtime pay.

- C. **Application for new handicapped parking space:** Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved the application for a new handicapped parking space at 617 South West End Avenue.
- D. **Appointment to the Steering Committee:** Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously approved the appointment of Kathy Wasong and Suzanne Teske to the Redevelopment Authority's Community Development Block Grant Steering Committee.

XI. GUEST RECOGNITION AND PARTICIPATION

There was no guest recognition or participation.

XII. EXECUTIVE SESSION

The board held an executive session at 6:50PM, after the workshop, to discuss personnel matters.

XII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:14PM.

Respectfully submitted,

William M. Laudien, Secretary