

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**January 6, 2014**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on January 6, 2014 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Kathleen M. Wasong. Vice Chair Benjamin H. Bamford, Treasurer Thomas H. Schaller, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Ms. Wasong led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments.

**III. SECRETARY'S REPORT**

The minutes of the December 9, 2013 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Schaller presented the treasurer's report as of January 6, 2014:

General Fund.....	\$5,521,231.32
Highway Aid Fund.....	566,510.96
Parks Fund .....	30,979.14
Capital Reserve Fund.....	1,455,136.57
TOTAL .....	\$7,573,857.99

Ms. Wasong stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Schaller, seconded by Mr. Bamford, the board unanimously approved the payment of bills (December 10, 2013–January 6, 2014):

General Fund.....	\$379,034.55
Escrow Fund .....	0.00
State Highway Fund.....	40,308.43
Parks Fund .....	758.98
Capital Reserve Fund.....	-0-
TOTAL .....	\$420,101.96

**VI. REPORTS**

- A. Lancaster Township Fire Department:** Mr. Schaller reported 23 calls in December 2013, making a year-to-date total of 543 calls, which is more than one a day.
- B. Lafayette Fire Company:** There were 14 calls answered on the east side of Lancaster Township during the month of December 2013.
- C. Police:** Officer Michael Piacentino gave an overview of the year-end 2013 police reports. There will be some personnel changes in 2014. Officer Piacentino mentioned that during the snowstorm on Friday night, January 3<sup>rd</sup>, an officer responded to an

alarm on New Danville Pike. His police cruiser got stuck in the driveway of the residence. He contacted assistant superintendent of public works, Mr. Rob Eckenrode, who came out and pulled the car out. Officer Piacentino and the board of supervisors publicly thanked Mr. Eckenrode.

- D. Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. Recycling Report: November:** 25.28%
- F. Lancaster Inter-Municipal Committee Report:** Ms. Wasong reported the LIMC received a \$48,000 grant to study nonmotorized transportation connecting surrounding communities with the City of Lancaster via the Goat Path. The January 8, 2014 meeting will be held at East Lampeter Township at 7:30AM

## **VII. ANNOUNCEMENTS**

- A. Board of Auditors Annual Meeting:** Tuesday, January 7, 2014, 7:00PM.
- B. Offices Closed:** January 20, 2014: Martin Luther King Jr. Day
- C. Next Board of Supervisors Meeting:** Monday, February 10, 2014, 7:00PM; workshop at 6:00PM

## **VIII. OLD BUSINESS**

There was no old business.

## **IX. PLANNING/ZONING BUSINESS**

There was no planning/zoning business.

## **X. NEW BUSINESS**

- A. Resolution No. 2014-02:** Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved this resolution authorizing the Lancaster Township Fire Department Volunteer Fire Police to participate in nonemergency events during the calendar year 2014.
- B. Resolution No. 2014-03:** Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously approved this resolution, which amends the Lancaster Township Schedule of Fees as follows: (1) elimination of the annual alarm permit fee, but retaining the \$10.00 one-time application fee; (2) changing the false burglar alarm fees to \$10.00 within 15 days, \$35.00 within 30 days, and sent to the district justice after 30 days; (3) addition of professional service costs provided by Rettew Engineering Firm, ranging from \$72/hr. to \$175/hr., when necessary for planning and zoning projects.
- C. Resolution No. 2014-04:** Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved this resolution establishing a fund balance policy as required by the Government Accounting Standards Board Statement No. 54.

## **XI. GUEST RECOGNITION AND PARTICIPATION**

Ms. JoAnn Ott Slenker of Buchanan Avenue brought forth concerns regarding the Roslyn property. She indicated that they were running an estate sale, but that it was not a sale run by the owners of the property. She stated that there were five different dealers at the house. Ms. Slenker and other residents had heard that they were planning another estate sale for the next weekend. Mr. Laudien informed Ms. Slenker that when the township became aware, the property owners were notified that day that they were in violation of township ordinance and that any further violations will result in a fine and being sent to the district justice. The sale scheduled for the weekend has been cancelled. Ms. Slenker asked what the process was should any other issues arise. Mr. Laudien stated that they should contact either Mr. Tom Daniels, Director of Planning & Zoning, or himself first so they can be made aware and deal with it. They will be held to the same standards as residents are. Ms. Slenker also asked at what point should residents contact the police. Mr. Laudien indicated that they would have to trust their judgment on that, and treat them as any other neighbor.

Mr. Randall Todd of Kentshire Drive, Hawthorne Ridge, asked about dedication of roads. Mr. Laudien explained that they cannot dedicate the roads currently due to some outstanding issues the developer needs to resolve, specifically curbing the sidewalks. The township will not accept the roads until they are properly topped, and we do not want them topped during the winter season. The goal is to have the roads topped and offered for dedication next winter season. Mr. Laudien encouraged using the HOA to resolve some of these issues. Mr. Todd questioned if the developer is responsible for the maintenance of the roads before they are dedicated, and stated that they have not done so. The HOA has been maintaining the roads and fixing pot holes. Mr. Laudien explained that there is an agreement between the developers and the HOA, and said he would meet separately with Mr. Todd to go over the process. Mr. Todd asked if there was a specific time frame in the township for snow removal from sidewalks. Mr. Laudien stated there is an ordinance that indicates residents are responsible for snow removal from their sidewalk. Our ordinance does not have a time limit; it is at the discretion of the zoning officer. However, the HOA can set their own rules regarding time limit of snow removal. Mr. Todd then mentioned detention basins. Mr. Laudien explained that retention basins are decommissioned when construction activity is ended. When construction on the apartment complexes is concluded and roads are topped, the retention basins will be converted to detention basins, or in some cases they will continue to be ponds.

## **XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:23PM.

Respectfully submitted,

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William M. Laudien, Secretary