

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**March 10, 2014**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, March 10, 2014 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:09PM by Chair Kathleen M. Wasong. Vice Chair Benjamin H. Bamford, Treasurer Thomas H. Schaller, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Ms. Wasong led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments.

**III. SECRETARY'S REPORT**

The minutes of the February 10, 2014 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Schaller presented the treasurer's report as of February 2014:

General Fund.....	\$5,145,642.81
Highway Aid Fund.....	525,292.74
Parks Fund .....	32,718.24
Capital Reserve Fund.....	1,455,383.76
TOTAL .....	\$7,159,037.55

Ms. Wasong stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Schaller, seconded by Mr. Bamford, the board unanimously approved the payment of bills (February 11, 2014–March 10, 2014):

General Fund.....	\$247,882.16
Escrow Fund .....	2,262.88
State Highway Fund.....	28,926.50
Parks Fund .....	184.54
Capital Reserve Fund.....	-0-
TOTAL .....	\$279,256.08

**VI. REPORTS**

**A. Lancaster Township Fire Department:** Mr. Schaller reported 56 township calls in February 2014, making a year-to-date total of 106 calls.

**B. Lafayette Fire Company:** There were 19 calls answered on the east side of Lancaster Township during the month of February 2014.

**C. Police:** Officer Michael Piacentino gave an overview of the February 2014 police report.

- D. Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. Recycling Report: January 2014:** 22.83%
- F. Lancaster Inter-Municipal Committee Report:** Ms. Wasong reported the study for the Greater Lancaster Heritage Pathway is still a work in progress, and they are continuing to explore the possibility of moving the LIMC offices to Millersville University. The March 12, 2014 meeting will be held at the City of Lancaster.

**VII. ANNOUNCEMENTS**

- A. Next Board of Supervisors Meeting:** Monday, April 14, 2014, 7:00PM, workshop at 6:00PM, Lancaster Township.
- B.** Board of Supervisors meeting for May has been rescheduled for Monday, May 19, 2014, and will take place at the Maple Grove Community Building on Columbia Avenue, 7:00PM, workshop at 6:00PM.

**VIII. OLD BUSINESS**

There was no old business.

**IX. PLANNING/ZONING BUSINESS**

**A. Letter of Credit Reduction**

Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved a request from the Crossway Church for a reduction in their letter of credit based on the recommendation from the township engineer, Rettew Associates. The board will act to reduce the letter of credit by \$12,645.00 which will leave an outstanding financial security balance of \$85,685.00.

**B. Ordinance No. 2014-03**

Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously approved a request to direct the township solicitor to advertise Ordinance No. 2014-03 to amend the Zoning Ordinance for Lancaster Township to revise the provisions relating to Bed and Breakfast establishment uses and to amend section 280-201 and section 280-1505. A public hearing will be held at the next board meeting on April 14, 2014 for the new ordinance after which the board will take a vote.

**X. NEW BUSINESS**

**A. 2013 Audit**

Mr. Schaller moved to accept the 2013 audit as presented by Trout, Ebersole & Groff, LLP forward it to the PA Department of Community & Economic Development, as required by law. Mr. Bamford seconded the motion, which carried. Ms. Wasong commended the township staff, in particular Ms. Hess, for her excellent job of bookkeeping.

**B. Ordinance No. 2014-01**

Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously approved a request to direct the township to advertise Ordinance No. 2014-01 to amend Chapter 231 of the Code of Lancaster Township relating to the maintenance of sidewalks and to add provisions relating to dumpsters and portable storage devices in a public right-of-way. A public hearing will be held at

the next board meeting on April 14, 2014 for the new ordinance after which the board will take a vote.

**C. Ordinance No. 2014-02**

Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved a request to direct the township to advertise Ordinance No. 2014-02 to amend Chapter 263 of the Code of Lancaster Township relating to Vehicles and Traffic, amending Articles I, II, III, IV, VI, VII, IX, and X, and adding provisions relating to parking and snow emergency routes. A public hearing will be held at the next board meeting on April 14, 2014 for the new ordinance after which the board will take a vote.

**D. Storm Water Management**

Mr. Bamford moved, Mr. Schaller seconded, and the board unanimously a request to direct the township to advertise an ordinance to implement a Storm Water Management plan. A public hearing will be held at the next board meeting on April 14, 2014 for the new ordinance after which the board will take a vote.

**E. Memorandum of Understanding**

Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved a Memorandum of Understanding with the School District of Lancaster and Manheim Township to hire and supervise school crossing guards assigned to direct traffic at or near the schools within the township. The effective dates of this Memorandum of Understanding shall be July 1, 2014 through June 30, 2015.

**F. Application of Handicapped Parking Space**

Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously approved an application for a new handicapped parking space at 1183 Maple Avenue.

**XI. GUEST RECOGNITION AND PARTICIPATION**

There was no guest recognition or participation.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:25PM.

Respectfully submitted,

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William M. Laudien, Secretary