

LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING
MINUTES
August 8, 2016

I. EXECUTIVE SESSION

An executive session was held at 6:40PM, after the workshop, to discuss personnel matters.

II. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, August 8, 2016 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:03PM by Vice Chair Kathleen M. Wasong. Treasurer Benjamin H. Bamford, and Township Manager William M. Laudien were also present. Chair Thomas H. Schaller was not present. Others in attendance included township staff and interested parties. Ms. Wasong led those assembled in the Pledge of Allegiance.

III. PUBLIC COMMENT ON AGENDA ITEMS

None.

Ms. Wasong recognized state representatives Keith Greiner and Brett Miller in the audience.

IV. SECRETARY'S REPORT

The minutes of the July 11, 2016 board meeting were approved by general consent.

V. TREASURER'S REPORT

Mr. Bamford presented the treasurer's report as of July 2016:

General Fund.....	\$5,188,344.23
Highway Aid Fund.....	786,087.25
Parks Fund	38,805.22
Capital Reserve Fund.....	<u>1,353,499.68</u>
TOTAL	\$7,366,736.38

Ms. Wasong stated the treasurer's report would be filed for audit.

VI. PAYMENT OF BILLS

On a motion by Mr. Bamford, seconded by Ms. Wasong, the board unanimously approved the payment of bills (July 11, 2016–August 8, 2016):

General Fund.....	\$529,011.95
Escrow Fund	4,567.78
State Highway Fund.....	8,909.07
Parks Fund	884.86
Capital Reserve Fund.....	<u>120,440.00</u>
TOTAL	\$663,813.66

VII. REPORTS

- A. **Lancaster Township Fire Department:** There were thirty-three calls reported in the township, with fourteen calls for mutual aid, during the month of July 2016, making a year-to-date total of 262 calls.
- B. **Lafayette Fire Company:** There was one call answered on the east side of Lancaster Township during the month of July 2016.
- C. **Police:** Officer Michael Piacentino gave an overview of the July 2016 police report. Resident, Gail Groves-Scott, mentioned a discussion that appeared on the website Nextdoor regarding kids riding bikes. Officer Piacentino met with her after the meeting to talk with her about it.
- D. **Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. **Recycling Report:** July 2016: 29%
- F. **Lancaster Intermunicipal Committee Report:** Mr. Laudien stated there was nothing to report.

VIII. ANNOUNCEMENTS

- A. Township office and yard/woody waste facility closed Monday, September 5, 2016 (Labor Day)
- B. No trash/recycling pickup Monday, September 5, 2016. Penn Waste will operate on a one-day delay schedule for the week.
- C. **Next Board of Supervisors Meeting:** Monday, September 12, 2016, 7:00PM, workshop at 6:00PM, Lancaster Township.

IX. OLD BUSINESS

No old business.

X. PLANNING AND ZONING BUSINESS

- A. **LTPC #258—Roslyn Mansion, 1035 Marietta Avenue, Lot Add-on Plan**
Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously approved the lot add-on plan for Roslyn Mansion, 1035 Marietta Avenue, subject to provisions in RETTEW's review letter dated July 7, 2016, as recommended by the Lancaster Township Planning Commission. Ms. Wasong moved, Mr. Bamford seconded, and the board unanimously rejected a request for a waiver of street trees, and approved a deferral until the township deems it appropriate.
- B. **Resolution 2016-13—Road Dedication, Millersville Commons**
Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously approved Resolution 2016-13 accepting a portion of Wabank Road and Barbara Streets as part of the public road system of Lancaster Township, and including a Maintenance and Street Warranty for those roads. The board authorizes the Township staff to process all accompanying documents.
- C. **Lancaster County Planning Commission—Memorandum of Understanding Agreement**
Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously adopted the amended 2016 Memorandum of Understanding Agreement with the Lancaster County Planning Commission.

XI. NEW BUSINESS

A. Extension of Penn Waste Refuse and Recycling Collection Contract

Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously approved a one-year extension of the current Penn Waste refuse and recycling collection contract, for the time period October 1, 2016 through September 30, 2017.

B. Resolution 2016-12—Right-of-Way Fee Schedule

Mr. Bamford moved, Ms. Wasong seconded, and the board unanimously approved Resolution 2016-12 amending the Lancaster Township Right-of-Way fee schedule by adding fees relating to the area outside of the street surface (Chart 2), under the street opening degradation fee section.

C. Adjudication for Denial of Weis Market Intermunicipal Liquor License Transfer Request

Ms. Wasong moved, Mr. Bamford seconded, and the board unanimously adopted a written adjudication denying the approval of an intermunicipal transfer of a liquor license into Lancaster Township for the Weis Market located at 1204 Millersville Pike, Lancaster Township.

XII. GUEST RECOGNITION AND PARTICIPATION

- P. Groff, Waypoint Drive, Southern Village: When is Waypoint going to be dedicated? Mr. Laudien explained it needs to be paved first. We will have it paved before the end of this paving season, and then it will be offered for dedication, before the winter.
- P. Groff, Waypoint Drive, Southern Village: The retention basin—it was supposed to be done before July 31st. They did put a new grate on it. Mr. Laudien indicated that there is significantly more vegetation than there was. The center trench is effective; they lowered the faceplate so they get better drainage. There is some ponding that needs remedied. They need to get some of the water out of there through drainage and evaporation, and put in some more vegetation. The situation is markedly better, but, it's not perfect yet.
- C. Cardenas, Waypoint Drive, Southern Village: Told the board that a friend of his, who was with the US Army Corp of Engineers, made some observations about the retention basin. Mr. Cardenas also said he contacted the realtor who sold him his home to clarify what he was told regarding the basin. He asked the board if he could get a copy of the as-built plans. Mr. Laudien indicated that the as-built plans have not been submitted yet, but the approved plans are available and can be obtained from the county office. Ms. Wasong explained that approved plans and as-built plans are two different things. As-built plans are submitted after the project is completed. Mr. Laudien explained that the as-built plans should reflect the approved plans; there cannot be any radical differences. We will direct you to where you need go to get the approved plans, and then the as-builts can be obtained when they are submitted.
- D. Webster, Mill Pond Drive: Expressed several concerns she has regarding a home in the neighborhood that she feels is not being kept in decent condition according to mandates by the HOA. Mr. Laudien stated that we are aware of the property and the situation. Planning & Zoning Director Mr. Daniels also stated that he and the building code inspector have been out there, and have enforced some things, and continue to

enforce those things that the township has jurisdiction over. They will continue to look at the property, and anything that can be addressed to the property maintenance code. Ms. Wasong recommended Ms. Webster deal more with the HOA because they have jurisdiction over things that we do not, and more governmental powers than we do.

- J. Frances, Rabbit Hill Lane, President of the HOA: Indicated that the neighbor has ignored letters from the attorney and from the HOA. Ms. Wasong recommended working closely with the attorney for the HOA. Find out what exactly they have jurisdiction over, and work on those enforcement mechanisms with the HOA attorney to force compliance. Ms. Wasong suggested to both Ms. Webster and Ms. Frances they make an appointment to talk to Mr. Daniels so he can tell them exactly what the township can/cannot enforce.
- D. Webster, Mill Pond Drive: Asked if there was a schedule for street sweeping on Mill Pond Drive, and if people are notified. Public Works Superintendent Mr. Hamlin stated that we attempt to clean every street in the township a minimum of twice a year in the unsigned areas; once in the fall and once in the spring. We do not notify. If they are parked on the street, we go around the cars. Mr. Hamlin suggested that if you know the street is littered, call the public works office. They will take come take a look, and if we need to, will put up a temporary sign giving everyone 24 hours to move their cars, and we'll come out and sweep.
- D. Webster, Mill Pond Drive: Who is responsible for cleaning the grates in the common area on Gable Park? Mr. Laudien indicated that the common area is the responsibility of the homeowner's association. In the street, we ask the homeowners to assist us, but ultimately we are responsible for it. The township does have a program where we provide rakes to people who live next to inlets and if they are willing to help us out with that, we provide them a rake, and we have a system where they text us and let us know those inlets are clear, and it helps us to focus on other areas. We have thousands of inlets in the township.
- P. Groff, Waypoint Drive, Southern Village: Asked about the mowing around the retention basin. Mr. Laudien indicated they are still mowing it a little too close.
- G. Fry, Millersville Road: Read the article in the LNP about the Weis Market and Giant Food Store's request for a liquor license transfer into the township. Thanked the supervisors for their actions in opposition of that request.

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:01 PM.

Respectfully submitted,



William M. Laudien, Secretary