

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**October 9, 2017**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, October 9, 2017 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:05PM by Chair Kathy Wasong. Vice Chair Benjamin H. Bamford, Treasurer Thomas H. Schaller, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Ms. Wasong led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comments.

**III. SECRETARY'S REPORT**

The minutes of the September 11, 2017 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Schaller presented the treasurer's report as of October 9, 2017:

General Fund.....	\$5,877,157.81
Highway Aid Fund.....	616,464.65
Parks Fund .....	1,782.87
Capital Reserve Fund.....	872,891.43
TOTAL .....	\$7,368,296.76

Ms. Wasong stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Schaller, seconded by Mr. Bamford, the board unanimously approved the payment of bills (September 12, 2017–October 9, 2017):

General Fund.....	\$457,771.20
Escrow Fund .....	68,057.71
State Highway Fund.....	1,408.27
Parks Fund .....	1,509.49
Capital Reserve Fund.....	-0-
TOTAL .....	\$528,746.67

**VI. REPORTS**

- A. Lancaster Township Fire Department:** Chief Ron Comfort Jr. reported there were thirty-six calls in the township, with fourteen calls for mutual aid, during the month of September 2017, making a year-to-date total of 364 calls. Mr. Laudien commended the fire department for going out and presenting to elementary schools as part of their community outreach.
- B. Lafayette Fire Company:** There were seven calls answered on the east side of Lancaster Township during the month of September 2017.

- C. **Police:** Sergeant Michael Piacentino gave an overview of the September 2017 police report.
- D. **Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. **Recycling Report:** August 2017: 20.90%
- F. **Lancaster Intermunicipal Committee Report:** Mr. Laudien reported there would be a meeting on Tuesday, October 10, 2017, and suggested this section on the agenda be changed from intermunicipal to intergovernmental.

## VII. ANNOUNCEMENTS

- A. **Yard Waste Collection:** Last week for yard waste collection by Penn Waste is Monday, October 9 through Thursday, October 12, 2017 on regularly scheduled collection day.
- B. **Leaf pickup:** Leaves are collected on a rotating basis. On signed streets, pickup begins October 17, 2017, and is the first and third Tuesday and Wednesday of each month, ending December 6, 2017, weather permitting. Police will enforce street signs. Grass clippings and yard waste are not to be put in street for pickup; it clogs the machinery. It was also noted that on November 6, 2017, the yard waste facility times will change to 2:00PM to 5:00PM.
- C. **Halloween Parade:** Hamilton Park Church will hold its annual Halloween activities on Saturday, October 28, 2017. Parade starts at 11:00AM.
- D. **Trash/Recycle Bills:** Bills were mailed October 1, and are due October 30, 2017.
- E. **Trick or Treat Celebrated:** Tuesday, October 31, 2017, 6:00PM-8:00PM.
- F. **Large Appliance/Tire Collection:** Week of November 6 through 9, 2017 on regularly scheduled collection day. Tags are required, and can be purchased in the office.
- G. **Election Day:** November 7, 2017
- H. **Next Board of Supervisors Meeting:** Monday, November 13, 2017, 7:00PM; workshop at 6:00PM, Lancaster Township.

## VIII. OLD BUSINESS

No old business.

## IX. PLANNING AND ZONING BUSINESS

- A. **LTPC #219 – Penn Manor School District Comet Field**  
Mr. Schaller moved, and Mr. Bamford seconded, and the board unanimously approved an agreement with Penn Manor School District to maintain their storm water facilities at Comet Field.
- B. **Lancaster County Conservation District, Low Volume Road Program**  
Mr. Bamford moved, and Mr. Schaller seconded, and the board unanimously approved an agreement between Lancaster Township and Lancaster County Conservation District (on behalf of DEP) for a \$60K grant to rehabilitate the swale between Spring House Road and Michelle Drive.

**X. NEW BUSINESS**

**A. Lancaster Township Fire Police Request**

Mr. Bamford moved, and Mr. Schaller seconded, and the board unanimously approved a request from the Lancaster Township Fire Police to provide assistance at the Millersville Parade on Saturday, October 14, 2017.

**XI. GUEST RECOGNITION AND PARTICIPATION**

- Ms. Wasong recognized a few Lancaster Catholic High School students who were in attendance at the meeting.
- Suzanna Stoltzfus, Atkins Avenue, asked the board about the township's role in the Buchanan Elementary school project and the water tower. Ms. Wasong pointed out that we do not own the property, so it is between the School District of Lancaster and the Lancaster City Water Authority. Mr. Laudien explained that when both parties come to some sort of a decision, the school district will submit to the township a land development plan, and that is when the township gets involved in the process. We have been in informal discussions with both parties from time to time providing them with general direction and feedback on what our laws are, what our ordinances say, and encouraging them to come to an agreement between those parties. Once they submit a land development plan, the township will subject them to a process through our subdivision and land development ordinance. Once our role kicks in, we will be very active in the process. Ms. Wasong said we have encouraged them to work together.
- Tom Coyne, Valley Road, asked about an article he read in the LNP about this project being approved. Mr. Laudien explained there are two things being talked about. One is the development of the school on the school property, and the other is the proposal for a water tower. The city went through the process of proposing and submitting the development of a water tower on that property. That was approved by the township with the condition that the city could work out the details of land ownership with the school district. The city was never able to meet that condition, and that plan expired and went away. If that is what you read, it was a conditional approval for the water tower that is no longer valid. The school district has never submitted a land development plan for their building.
- Glenn Ebersole, Wheatland Avenue, indicated to the audience that if you check the (township) website, the agenda for the planning commission is always published ahead of time. If and when anything is submitted, you will know.
- Suzanna Stoltzfus, Atkins Avenue, if there was a meeting between the city and the school district and you were invited, would you attend something like that? Ms. Wasong stated it depends on the topic of conversation. We would be in a listening role. We would not be in an advisory role. It is not our place to insert ourselves into that. Mr. Laudien explained we are very interested, and are keeping ourselves apprised of what is going on. The land development process, the zoning process is not intuitive. If you have any questions about the process, Mr. Daniels, myself, maybe one of the elected officials, and the township engineer, would be happy to meet and walk you through the process.
- Marianne Smith, South President Avenue, said it sounds like the land development plan would be the next thing to happen. Would that come to the working session? Ms. Wasong said it would go to the planning commission.

**XII. EXECUTIVE SESSION**

An executive session was held to discuss a contract.

**XIII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:04PM.

Respectfully submitted,



---

William M. Laudien, Secretary