

LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING
MINUTES
August 14, 2017

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, August 14, 2017 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:05PM by Chair Kathy Wasong. Vice Chair Benjamin H. Bamford, Treasurer Thomas H. Schaller, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Ms. Wasong led those assembled in the Pledge of Allegiance.

II. PUBLIC COMMENT ON AGENDA ITEMS

No public comments.

III. SECRETARY'S REPORT

The minutes of the July 10, 2017 board meeting were approved by general consent.

IV. TREASURER'S REPORT

Mr. Schaller presented the treasurer's report as of August 14, 2017:

| | |
|---------------------------|-------------------|
| General Fund..... | \$5,956,111.23 |
| Highway Aid Fund..... | 635,542.01 |
| Parks Fund | 398.76 |
| Capital Reserve Fund..... | <u>694,906.69</u> |
| TOTAL | \$7,286,958.69 |

Ms. Wasong stated the treasurer's report would be filed for audit.

V. PAYMENT OF BILLS

On a motion by Mr. Schaller, seconded by Mr. Bamford, the board unanimously approved the payment of bills (July 11, 2017–August 14, 2017):

| | |
|---------------------------|------------------|
| General Fund..... | \$470,670.18 |
| Escrow Fund | 5,674.60 |
| State Highway Fund..... | 10,068.84 |
| Parks Fund | 17,134.48 |
| Capital Reserve Fund..... | <u>72,500.00</u> |
| TOTAL | \$576,048.10 |

VI. REPORTS

A. Lancaster Township Fire Department: Chief Ron Comfort Jr. gave an overview of the July 2017 LTFD report. There were twenty-nine calls reported in the township, with sixteen calls for mutual aid, during the month of July 2017, making a year-to-date total of 268 calls.

B. Lafayette Fire Company: There were three calls answered on the east side of Lancaster Township during the month of July 2017.

- C. **Police:** Officer Michael Piacentino gave an overview of the July 2017 police report. Mr. Ebersole of Wheatland Avenue commended the police on their quick response to calls regarding non-permitted solicitors.
- D. **Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. **Recycling Report:** June 2017: 27.75%; July 2017: 23%
- F. **Lancaster Intermunicipal Committee Report:** Mr. Laudien reported that Pequea Township would be coming back to LIMC.

VII. ANNOUNCEMENTS

- A. **Executive Session:** The board held an executive session on Friday, July 28, 2017 to discuss personnel issues.
- B. **Office and yard/woody waste facility closed:** Monday, September 4, 2017 (Labor Day).
- C. **No trash/recycling pickup:** Monday, September 4, 2017 (Labor Day). Penn Waste will operate on a one-day delay schedule for the week.
- D. **Next Board of Supervisors Meeting:** Monday, September 11, 2017, 7:00PM; workshop at 6:00PM, Lancaster Township.

VIII. OLD BUSINESS

- A. **LTPC 262—110 River Drive, Stormwater Management Site Plan**
Mr. Schaller moved, and Mr. Bamford seconded, and the board unanimously approved the requested changes to LTPC 262—110 River Drive, Stormwater Management Site Plan provided they satisfy all review comments by the township engineer.

IX. PLANNING AND ZONING BUSINESS

No planning and zoning business.

X. NEW BUSINESS

- A. **Resolution 2017-08**
Mr. Bamford moved, and Mr. Schaller seconded, and the board unanimously approved Resolution 2017-08 amending the Lancaster Township Schedule of Fees—Section 1, specifying that the applicant is responsible for all advertising fees and one half of the court stenographer cost, and adding a \$30.00 fee for Application for Home Occupation; Section 1 and 2 adding the words escrow/deposit where applicable
- B. **Extension of Penn Waste Refuse and Recycling Collection Contract**
Mr. Schaller moved, and Mr. Bamford seconded, and the board unanimously approved a one-year extension of the current Penn Waste refuse and recycling collection contract, for the time period October 1, 2017 through September 30, 2018.
- C. **Lancaster Township Fire Police—Event Assistance Requests**
Mr. Schaller moved, and Mr. Bamford seconded, and the board unanimously authorized the Lancaster Township Fire Police to operate outside the township borders for the following event requests:

1. August 26 & 27, 2017: Lancaster Airport Community Days
2. September 10, 2017: Schreiber Pediatric Annual Rubber Duckie Race
3. September 16, 2017: East Petersburg Day parade

D. Handicapped Parking Space

Mr. Schaller moved, and Mr. Bamford seconded, and the board unanimously approved an application for the placement of a handicapped parking sign at 1010 East Orange Street.

E. Lancaster Area Sewer Authority Representative Appointment

Mr. Bamford moved, and Mr. Schaller seconded, and the board unanimously approved the appointment of township manager William Laudien as the township representative for the Lancaster Area Sewer Authority (LASA).

F. Land Bank Ordinance

Mr. Schaller moved, and Mr. Bamford seconded, and the board unanimously authorized the township manager to advertise an ordinance for the Land Bank.

G. Alice Bertzfield, Former Township Supervisor

Mr. Bamford moved, and Mr. Schaller seconded, and the board unanimously extended their condolences to Alice Bertzfield's family, and recognized her service to the community as a former township supervisor.

H. RFP for 913 East Orange Street

Ms. Wasong moved, and Mr. Bamford seconded, and the board unanimously authorized the township manager to issue an RFP for 913 East Orange Street.

XI. GUEST RECOGNITION AND PARTICIPATION

- Ms. Wasong announced that this was Rob Eckenrode's last meeting due to his upcoming retirement. Mr. Eckenrode has been with the township since August 11, 1980 in the public works department.
- Ms. Wasong recognized Haddon Lowery of Maple Avenue who was present at the board meeting. He is a Boy Scout with Troop #64.
- Nick Selch, Wheatland Avenue, thanked the board for addressing the traffic light question during the workshop, and look forward to hearing the results of that study. When do you think that will be happening? Ms. Wasong indicated maybe mid-October, because we have to wait for school to be in session in order to get the numbers.
- Paul Groff, Waypoint Drive, thanked the board and everybody who is involved in Southern Village. We got a lot of correspondence from you which was very helpful, and we feel as though we are really making headway. Mr. Laudien wanted to make clear before the board that we are entering the process where your HOA is going to be entering into agreements with the developer for the ongoing operation and maintenance of the development. The negotiations and responsibilities of those agreements falls on the HOA so I encourage you as we move forward, to seek legal counsel. Ms. Wasong pointed out that they would be dealing with professionals so you want to be sure you have professionals on your side who have been through the process.

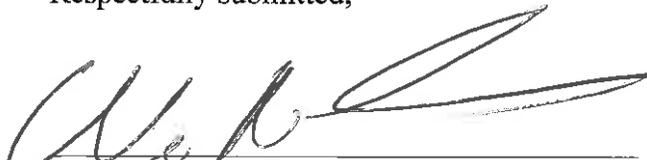
XII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45PM.

XIII. EXECUTIVE SESSION

The board held an executive session on August 14, 2017 to discuss personnel issues.

Respectfully submitted,



William M. Laudien, Secretary