

LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING
MINUTES
January 2, 2018

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Tuesday, January 2, 2018, in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Benjamin H. Bamford. Vice Chair Thomas H. Schaller, Treasurer Steven P. Elliott, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Bamford led those assembled in the Pledge of Allegiance.

II. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items.

III. SECRETARY'S REPORT

The minutes of the December 11, 2017 board meeting were approved by general consent.

IV. TREASURER'S REPORT

Mr. Elliott presented the treasurer's report as of January 2, 2018:

General Fund.....	\$5,749,516.45
Highway Aid Fund.....	396,806.98
Parks Fund	6,838.89
Capital Reserve Fund.....	888,410.46
TOTAL	\$7,041,572.78

Mr. Bamford stated the treasurer's report would be filed for audit.

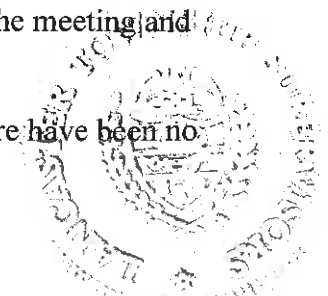
V. PAYMENT OF BILLS

On a motion by Mr. Elliott, seconded by Mr. Schaller, the board unanimously approved the payment of bills (December 12, 2017–January 2, 2018):

General Fund.....	\$564,692.11
Escrow Fund	527.00
State Highway Fund.....	29,569.43
Parks Fund	251.29
Capital Reserve Fund.....	-0-
TOTAL	\$595,039.83

VI. REPORTS

- A. Lancaster Township Fire Department:** The December 2017 report was not available.
- B. Lafayette Fire Company:** The December 2017 report was not available. Mr. David Keens is the new chief.
- C. Police:** The December 2017 police report was not available.
- D. Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.
- E. Recycling Report:** November 2017: 17.09%
- F. Lancaster Intergovernmental Committee:** Mr. Laudien reported there have been no meetings.



VII. ANNOUNCEMENTS

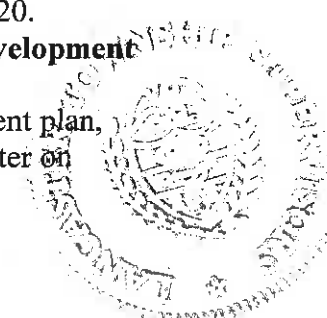
- A. Executive Session:** There was an executive session held on Thursday, November 30, 2017 to discuss a contract. This announcement was stated in the December 11, 2017 agenda, and advertised in the newspaper.
- B. Board of Auditors Annual Meeting:** Wednesday, January 3, 2018, 7:15PM.
- C. Collection of Real Christmas Trees:** Collection of real Christmas trees will take place January 8-11, 2018, on your regularly scheduled trash day. Artificial trees can be disposed of with trash, but require a \$4.00 red tag.
- D. Drop off of Real Christmas Trees:** Real Christmas trees only can be dropped off at the township maintenance facility, 1357 Meadowcreek Lane, from January 2 to 5, 2018, and from January 8 to 12, 2018, 7:30AM to 3:30PM only.
- E. Office Closed:** Monday, January 15, 2018.
- F. Next Board of Supervisors Meeting:** Monday, February 12, 2018, 7:00PM; workshop at 6:00PM, Lancaster Township.

VIII. OLD BUSINESS

No old business.

IX. PLANNING AND ZONING BUSINESS

- A. LTPC #200 – Shepherd Family LP – Financial Security Release Request**
Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously denied a request from Ronald Shepherd, Shepherd Family Limited Partnership, for the full release of the financial security for LTPC #200 subdivision plan. The request was submitted via a letter dated November 1, 2017. Township Engineer Ben Webber, in his letter dated December 20, 2017, recommended not releasing the financial security at this time.
- B. LTPC #231 – Country Meadows Overflow Parking Area – Financial Security Reduction Request**
Mr. Elliott moved, and Mr. Schaller seconded, and the board unanimously denied a request from Carl Helman, Country Meadows, for a reduction of the financial security for LTPC #231 stormwater management plan. The request was submitted via an e-mail dated December 22, 2017. Township Engineer Ben Webber, in his letter dated December 22, 2017, recommended reducing the financial security to the amount of \$5,000.00.
- C. LTPC #255 – Lancaster Country Day School – Financial Security Reduction Request**
Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved a request from Thomas Porsch, Porsch Consulting Company, for a reduction of the financial security for LTPC #255 land development plan to the amount of \$69,207.20. The request was submitted via an e-mail dated December 5, 2017. Township Engineer Ben Webber, in his letter dated December 21, 2017, recommended reducing the financial security to the amount of \$69,207.20.
- D. LTPC #264 – City of Lancaster 2017 Operations Center – Land Development Plan**
The board did not take action on this item—LTPC #264 land development plan, including requested waivers, for the City of Lancaster’s Operations Center on Riverside Avenue.
Waiver requests included:



- i. SALDO 305–Preliminary Plan Application
- ii. SALDO 402.02.A–Plan Scale
- iii. SALDO 602.04.C and 602.4.F–Cul-de-sac Length and Dead-end Prohibition
- iv. SALDO 602.09.C.5–Driveway Apron Surface
- v. SALDO 602.9.C.1–Access Drive Setback from Side Property Lines
- vi. SALDO 603.03.A–Curbing Along Access Drives and Parking Compounds
- vii. SWMO 229.43.15.E–Township Notification of Infiltration Testing
- viii. SWMO 229-47.3(e)[3]–Maximum Spillway Width for Facility Depth Less Than Two Feet

The Lancaster Township Planning Commission recommended conditional approval of this land development plan at their meeting on November 21, 2017, subject to the conditions of township engineer Ben Webber’s review letter dated November 10, 2017, and the Intergovernmental Cooperation Agreement including any items deemed necessary by the township solicitor in the Intergovernmental Cooperation Agreement.

E. LTPC 264—City of Lancaster 2017 Operations Center, Extension of Time
Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved a request to extend the approval deadline for the Land Development Plan for the Lancaster City Operations Center until the board of supervisors meeting on February 12, 2018. This extension was submitted by Benjamin Craddock, Lancaster Civil Engineering Co., in a letter dated January 2, 2018.

F. LTPC #250 – 1230 Hillcrest Road – Stormwater Management Site Plan Agreement Amendment
Mr. Elliott moved, and Mr. Schaller seconded, and the board unanimously approved a request to amend LTPC #250 existing stormwater management site plan agreement for 1230 Hillcrest Road due to a change in the proposed plan including a new proposed building location, infiltration bed location, and easement location. This request was made via an e-mail from David Costello dated December 11, 2017.

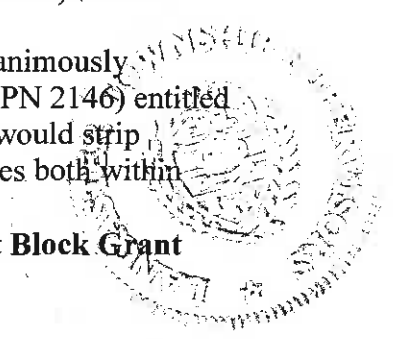
X. NEW BUSINESS

A. Resolution 2018-02, Lancaster Township Schedule of Fees
Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved Resolution 2018-02, amending the Lancaster Township Schedule of Fees as follows:

- Section 1; l. PA UCC Building Permit Fee \$4.50
- Section 1; q. Update of professional service costs by engineering firm Rettew, when necessary for Planning & Zoning projects.
- Section 1; z. Dumpster Permit Application Fee \$20.00
 - (i) Fine for failure to secure permit (1st offense) \$200.00
 - (ii) Fine for failure to secure permit (every subsequent offense) \$400.00

B. Resolution 2018-03, Opposing House Bill 1620 (PN 2146)
Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved Resolution 2018-03 in opposition to House Bill 1620 (PN 2146) entitled the “Wireless Infrastructure Deployment Bill,” whereas the bill would strip municipalities of their legal authority to regulate wireless facilities both within and outside the public rights-of-way.

C. Appointment to Lancaster County Community Development Block Grant Funds Steering Committee



Mr. Elliott moved, and Mr. Schaller seconded, and the board unanimously appointed Kathy Wasong and Suzanne Teske to the Lancaster County Community Development Block Grant Funds Steering Committee for 2018.

D. Request for Fire Police Service

Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved a request from the Penn Township Special Fire Police to authorize the Lancaster Township Fire Police to provide security, traffic, and crowd control related to preparations for the Penryn Fire Company Mud Sale from 5:00pm to 9:00pm on Friday, March 16, 2018, and from 6:00am to 6:00pm on Saturday, March 17, 2018.

E. 913 East Orange Street—Authorization to Sign for Closing

Mr. Elliott moved, and Mr. Schaller seconded, and the board unanimously authorized the township manager William Laudien to sign any documents needed for the closing of 913 East Orange Street, a property currently owned by Lancaster Township.


XI. GUEST RECOGNITION AND PARTICIPATION

No guest recognition and participation.

XII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:20PM.

Respectfully submitted,



William M. Laudien, Secretary

