

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
MINUTES
January 2, 2018**

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors reorganization meeting was held on Tuesday, January 2, 2018 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 6:30PM by Supervisor Benjamin H. Bamford. Supervisors Thomas H. Schaller and Steven P. Elliott, and Township Manager William M. Laudien were also present. Others present included township staff and other interested parties. District Magistrate Mary Mongiovi Sponaugle administered the Oath of Office to newly elected supervisor Steven P. Elliott, prior to the workshop meeting. Mr. Bamford led those assembled in the Pledge of Allegiance.

II. ELECTION OF OFFICERS

Mr. Schaller nominated Mr. Bamford as chair of the board of supervisors. Mr. Elliott seconded and Mr. Bamford was elected chair. Mr. Bamford then presided over the remainder of the meeting.

Mr. Elliott nominated Mr. Schaller as vice chair of the board of supervisors. Mr. Bamford seconded and Mr. Schaller was elected vice chair.

Mr. Schaller nominated Mr. Elliott as treasurer of the board of supervisors. Mr. Bamford seconded and Mr. Elliott was elected treasurer.

Mr. Schaller moved to appoint William M. Laudien as secretary to the board of supervisors. Mr. Elliott seconded and the motion carried unanimously.

Mr. Elliott moved to appoint Thomas P. Daniels as assistant secretary to the board of supervisors. Mr. Schaller seconded and the motion carried unanimously.

III. CONVENTION DELEGATE CERTIFICATION

Mr. Schaller moved to appoint Mr. Bamford as the voting delegate to the PA State Supervisors Convention in April 2018. Mr. Elliott seconded and the motion carried unanimously.

IV. TREASURER'S BOND RECOMMENDATION

Mr. Elliott moved to set the treasurer's bond at \$1,000,000.00, and that all other necessary personnel be bonded. Mr. Schaller seconded and the motion carried unanimously.

V. APPOINTMENTS

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously appointed the firm of Nikolaus & Hohenadel, LLP as township solicitor.



Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously appointed the Township Depository: First National Bank.

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously appointed certified public accountants, Stambaugh Ness, PC, to perform the 2017 audit.

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously accepted the resignation of Ashley Huckabee as the elected tax collector, and appointed the Lancaster County Treasurer's Office as Tax Collector for Lancaster Township to collect municipal and county real estate taxes, effective with the 2018 real estate taxes.

Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously appointed Kevin Hertzog as the Lancaster Township Building Code Inspector (by annual agreement with West Lampeter Township).

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously reappointed RETTEW as Lancaster Township's engineer on an as-needed basis for 2018.

Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously reappointed Patrick Egan to the Lancaster Township Building Code Board of Appeals (term expires 12/31/2022).

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously reappointed Melissa Kelly to the Lancaster Township Planning Commission (term expires 12/31/2021).

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously reappointed Glenn Ebersole to the Lancaster Township Planning Commission (term expires 12/31/2021).

Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously reappointed Peggy Hall to the Lancaster Township Zoning Hearing Board (term expires 12/31/2020).

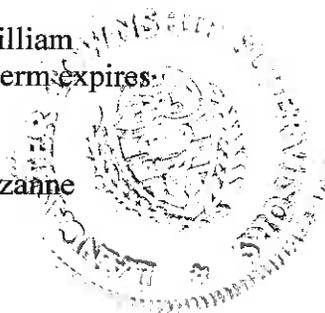
Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously reappointed Suzanne Teske as the Lancaster Township Vacancy Board Chair (term expires 12/31/2018).

Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously reappointed Michael Hamlin as the Lancaster Recreation Commission Representative (term expires 12/31/2020).

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously reappointed Mark Deimler of Solanco Engineering Association as the Sewage Enforcement Officer (term expires 12/31/2018).

Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously reappointed William McMullen of ARRO Consulting, Inc. as the Alternate Sewage Enforcement Officer (term expires 12/31/2018).

Mr. Schaller moved, Mr. Elliott seconded, and the board unanimously reappointed Suzanne Teske as the LIMC Greenway Committee Representative (term expires 12/31/2020).



Mr. Elliott moved, Mr. Schaller seconded, and the board unanimously reappointed William M. Laudien as the voting representative for the LIMC.

Mr. Schaller moved, Mr. Bamford seconded, and the board unanimously appointed Mr. Elliott as the alternate voting representative for the LIMC.

VI. CERTIFICATIONS

Mr. Schaller moved to certify that streets and highways in Lancaster Township be considered as one road district. Mr. Elliott seconded and the motion carried unanimously.

Mr. Elliott moved to certify that the 2018 municipal calendar was advertised, as required by law, and will be followed for township meetings in 2018. Mr. Schaller seconded and the motion carried unanimously.

VII. APPROVALS

A. Resolution 2018-01: Mr. Schaller moved to approve Resolution No. 2018-01 authorizing the dispensing of payroll, the payment of bills incurring penalties between supervisors' meetings, and establishing the township manager's compensation for 2018. Mr. Elliott seconded and the motion carried unanimously.

B. 2018 Employee Schedule of Benefits: Mr. Elliott moved to approve the employee benefits and holiday schedule titled Lancaster Township 2018 Schedule of Benefits. Mr. Schaller seconded, and the motion passed unanimously.

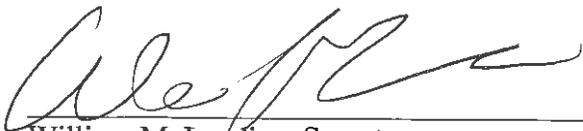
VIII. GUEST RECOGNITION AND PARTICIPATION

None.

IX. ADJOURNMENT

With no further business to come before the board, Mr. Bamford adjourned the meeting at 6:40PM.

Respectfully submitted,



William M. Laudien, Secretary

