

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**March 12, 2018**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, March 12, 2018, in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Benjamin H. Bamford. Vice Chair Thomas H. Schaller, Treasurer Steven P. Elliott, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Bamford led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comments.

**III. SECRETARY'S REPORT**

The minutes of the February 12, 2018 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Elliott presented the treasurer's report as of March 12, 2018:

General Fund.....	\$5,508,371.76
Highway Aid Fund.....	357,797.47
Parks Fund .....	30,377.22
Capital Reserve Fund.....	<u>857,890.08</u>
TOTAL .....	\$6,754,436.53

Mr. Bamford stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Elliott, seconded by Mr. Schaller, the board unanimously approved the payment of bills (February 12, 2018–March 11, 2018):

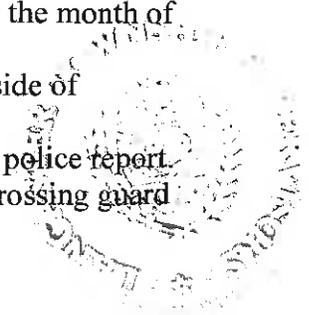
General Fund.....	\$321,390.27
Escrow Fund .....	4,960.36
State Highway Fund.....	12,713.19
Parks Fund .....	601.27
Capital Reserve Fund.....	-0-
TOTAL .....	\$339,665.09

**VI. REPORTS**

**A. Lancaster Township Fire Department:** Chief Ron Comfort Jr. reported there were twenty-one calls in the township, with five calls for mutual aid, during the month of February 2018, making a year-to-date total of seventy-three calls.

**B. Lafayette Fire Company:** There were six calls answered on the east side of Lancaster Township during the month of February 2018.

**C. Police:** Officer John Donnelly gave an overview of the February 2018 police report. Officer Donnelly indicated they are looking to fill a part-time school crossing guard



position for Buchanan Elementary. Anyone interested can contact the Manheim Township Police.

**D. Recycling Report:** January 2018: 25.68%; February 2018: 20.59%

**E. Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.

## **VII. ANNOUNCEMENTS**

**A. Office closed:** Friday, March 30, 2018

**B. Trash/Recycling Bills:** In mail April 1<sup>st</sup>; due April 30<sup>th</sup>. Online payment by credit card or check now available on the township website.

**C. Yard/Woody Waste Curbside Collection:** Begins April 2<sup>nd</sup>.

**D. Yard/Woody Waste Drop-off Facility:** Opens April 2<sup>nd</sup>, Mon-Thurs, 3pm to 7pm. Once-a-month Saturday begins April 7<sup>th</sup>, 9am to noon. Continues the first Saturday of the month through November 3<sup>rd</sup>. Users of the woody waste facility will need to enter via the Elm Avenue driveway and then exit onto Meadowcreek Lane.

**E. Street Sweeping Signed Streets:** The first & third Tuesday and Wednesday of each month, starting April 3<sup>rd</sup>.

**F. Large Appliance/Tire Collection:** Week of April 9 to 12 on your regular trash day. Each appliance requires a \$12 blue tag; each tire a \$2 purple tag. Tags are purchased at the township office.

**G. Next Board of Supervisors Meeting:** Monday, April 9, 2018, 7:00PM; workshop at 6:00PM, Lancaster Township.

## **VIII. OLD BUSINESS**

No old business.

## **IX. PLANNING AND ZONING BUSINESS**

No planning and zoning business.

## **X. NEW BUSINESS**

**A. Resolution No. 2018-07**

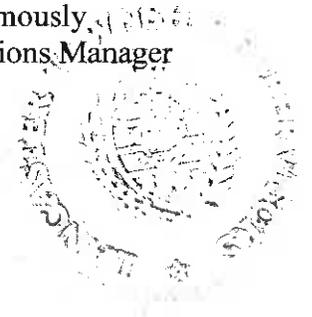
Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved Res2018-07 amending the Lancaster Township Personnel Policies setting forth a policy for Short-term Disability.

**B. Resolution No. 2018-08**

Mr. Elliott moved, and Mr. Schaller seconded, and the board unanimously approved Res2018-08 amending the Lancaster Township Schedule of Fees with the elimination of the \$10 one-time application fee for residential alarm system registration.

**C. New job title assignment for township office employee**

Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved a request to assign a new job title of Facilities and Operations Manager to employee Joanne Yost.



**D. Confirmation of Special Fire Police**

Mr. Elliott moved, and Mr. Schaller seconded, and the board unanimously approved a request from the Lancaster Township Fire Department to have John L. Ferguson Sr. confirmed as Special Fire Police.

**E. Pennsylvania SPCA Agreement**

Mr. Schaller moved, and Mr. Elliott seconded, and the board unanimously approved an agreement with the Pennsylvania SPCA Lancaster Center for the services of boarding and housing stray dogs from the municipality at a per-dog-fee charge of \$200.00, along with an additional \$75/per animal fee if the PSPCA picks up the animal. The PSPCA Lancaster Center is operating out of the former Lancaster

**XI. GUEST RECOGNITION AND PARTICIPATION**

Mr. Bamford recognized students from Lancaster Catholic High School who were in attendance at the meeting.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:20PM.

Respectfully submitted,

  
William M. Laudien, Secretary

