

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**September 9, 2019**

**EXECUTIVE SESSION**

The board held an executive session at the conclusion of the workshop meeting to discuss a contract.

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, September 9, 2019 at Thaddeus Stevens College of Technology, 750 East King Street, 2<sup>nd</sup> Floor, Mellor Auditorium, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Thomas H. Schaller. Vice Chair Steven P. Elliott, Treasurer Benjamin H. Bamford, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Schaller led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comments on agenda items.

**III. SECRETARY'S REPORT**

The minutes of the August 12, 2019 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Bamford presented the treasurer's report as of August 12, 2019:

General Fund.....	\$7,690,743.51
Highway Aid Fund.....	939,290.14
Capital Reserve Fund.....	<u>650,701.74</u>
TOTAL .....	\$9,280,735.39

Mr. Schaller stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Bamford, seconded by Mr. Elliott, the board unanimously approved the payment of bills (August 12, 2019 thru September 9, 2019):

General Fund.....	\$220,763.64
Escrow Fund .....	4,747.10
State Highway Fund.....	0.00
Capital Reserve Fund.....	<u>0.00</u>
TOTAL .....	\$225,510.74

**VI. REPORTS**

**A. Lancaster Township Fire Department:** Chief Ron Comfort Jr. reported there were thirty calls in the township and twelve calls for mutual aid during the month of August 2019, making a year-to-date total of 321 calls. With leaf pickup coming up, Chief Comfort reminded everyone that the township does have a "no open burning" ordinance in place. Mr. Schaller reminded residents of the west side that the fire department fund drive is going on; they are an all-volunteer company, they appreciate any help.

- B. Lafayette Fire Company:** There were ten calls answered on the east side of Lancaster Township during the month of August 2019.
- C. Police:** Sgt. John Donnelly gave an overview of the August 2019 police report. Sgt. Donnelly commented that there has been an uptick in vehicle thefts, especially unlocked vehicles. He repeated the importance of locking your vehicle and keeping valuables out of it. He also reminded everyone that as cold weather approaches, there is a township ordinance Chapter 270-1, as well as a state ordinance, which states running vehicles cannot be left unattended.
- D. Recycling Report:** August 2019: 25.32%
- E. Sewer/Other Reports:** Reports are available for public inspection at the meeting and during regular business hours.

**VII. ANNOUNCEMENTS**

- A.** The board held an executive session on September 5, 2019, to discuss a contract.
- B.** Trash/Recycling bills will be in mail on October 1, 2019.
- C.** Yard waste collection ends the week of October 7 to 10, 2019.
- D.** Yard waste facility hours change to 2:00PM to 5:00PM on Tuesday, October 15, 2019.
- E.** Leaf collection begins on signed streets on Tuesday, October 15, 2019. Takes place the first and third Monday, Tuesday, Wednesday, and Thursday of each month. The no parking enforcement is extended through January 16, 2020.
- F.** Next Board of Supervisors Meeting is Monday, October 14, 2019. Workshop starts at 6:00PM; regular meeting at 7:00PM, Lancaster Township.

**VIII. OLD BUSINESS**

No old business.

**IX. PLANNING AND ZONING BUSINESS**

- A. LTPC 272 – Southern Village Phase IV; Final Subdivision and Land Development Plan – Extension of Time**  
Mr. Bamford moved, Mr. Elliott seconded, and the board unanimously approved a request from William Swiernik, David Miller/Associates, Inc., on behalf of Hogan Herr Wolf II, for an extension of time until December 13, 2019, for the approval of the Land Development Plan for Southern Village Phase IV, LTPC 272. This request was submitted in a letter dated August 21, 2019.
- B. LTPC 275 – Bean Hill Road Subdivision; Final Subdivision and Land Development Plan – Extension of Time**  
Mr. Elliott moved, Mr. Bamford seconded, and the board unanimously approved a request from William Swiernik, David Miller/Associates, Inc., on behalf of WPE Partners, LLC, for an extension of time until December 13, 2019, for the approval of the Land Development Plan for Bean Hill Road Subdivision, LTPC 275. This request was submitted in a letter dated August 21, 2019.

**C. LTPC 224 - Conestoga Reserve – Trail Modification Request**  
Mr. Bamford moved, Mr. Elliott seconded, and the board unanimously approved a request from Mark Will, JPM Keller LLC, for a modification relating to the trails at Conestoga Reserve, LTPC 224. At their August 20, 2019 meeting, the Lancaster Township Planning Commission recommended approval of the request to modify the asphalt trail by terminating it at the current end of the Open Space walking trail where it meets Betz Road, conditioned upon the developer installing an ADA ramp at the end of the existing trail so that the township can install a mid-block crosswalk on Betz Road as part of the above-mentioned improvement project per township engineer Ben Webber’s review letter dated August 27, 2019.

**D. LTPC 277 – City of Lancaster - Susquehanna Large Diameter Transmission Main; Stormwater Management Plan Waiver– Extension Request**  
Mr. Elliott moved, Mr. Bamford seconded, and the board unanimously approved a request from Cindy McCormick, City of Lancaster, for an extension of six (6) months, to a date of July 7, 2020, for the commencement of construction of the Susquehanna Large Diameter Transmission Main, LTPC 277.

**E. LTPC 290 – 150 North School Lane Stormwater Management Site Plan**  
Mr. Bamford moved, Mr. Elliott seconded, and the board unanimously approved a Stormwater Management Site Plan for 150 North School Lane, LTPC 290, including the following requested waivers of the Lancaster Township Stormwater Management Ordinance (2014) (SWMO).

SWMO Section 229-36.3.B – Existing Features within two-hundred (200’) feet  
SWMO Section 229-46.5 – Stormwater structure and pipe standards per PennDOT  
SWMO Section 229-49.9 – Geotextile Placement

The Lancaster Township Planning Commission recommended approval of this plan at their meeting on August 20, 2019, subject to the conditions of township engineer Ben Webber’s review letter dated August 27, 2019.

**F. 1750 Wabank Road – Petition to Amend the Zoning Map and Zoning Ordinance of Wabank Road Self Storage, LLC**  
Mr. Schaller stated the following: The Township has received the Petition of Wabank Road Self Storage, LLC to amend the township zoning map and zoning ordinance. The first step in a process of consideration of this petition would be to forward it to the township and county planning commissions for review and comment. Does anyone wish to make that motion? Mr. Bamford replied So Moved.

Public comments were made:

Julie Miller, representative for the Knarr family who owns 1750 Wabank Road, presented to the board a copy of the township zoning ordinance and the municipalities planning code. Ms. Miller pointed out that anyone who has an interest in the application or who would allege that their property would be specially affected as required by the MPC, could come to the planning commission

meeting to make comment, or alternatively they could join in the petition. Our position is that it is a matter that is properly before the board, and not moving it forward in accordance with the provisions of your own ordinance would not be in keeping with it, and would be a specific violation of your ordinance, as well as the MPC.

Claudia Shank of McNees Wallace & Nurick, indicated she is attending on behalf of CB Tool who owns the adjoining property of the property in this petition. Ms. Shank stated their position on this matter is that we would ask the board not to refer the petition to the planning commission. We were not aware that the petition was going to be filed with the board. We believe this should be a cooperative effort, and there was a previous petition filed by our client. We are in the process of switching to a new engineer and would like to get up to speed, and be part of this (process) so it is all done collaboratively.

Julie Miller stated that Wentzel Holdings who is the adjacent property did submit an application to the township on November 28, 2018, and as part of that petition represented that coordination with these owners will occur as part of this application and review process. I represent to you that as of September 9, 2019, there has not been coordination with them. My client who owns two of the larger parcels is under agreement and is very vested in the township, and has come to meetings in an attempt to follow what is happening.

No second motion was heard from the board. Hearing no second, Mr. Schaller moved on.

## **X. NEW BUSINESS**

### **A. Resolution 2019-05; Minimum Municipal Obligation to PMRS**

Mr. Elliott moved, Mr. Bamford seconded, and the board unanimously approved Resolution 2019-05 for the 2020 Minimum Municipal Obligation to the Pennsylvania Municipal Retirement System in the amount of \$183,723.00.

### **B. Lancaster Township Fire Police—Event Assistance Request**

Mr. Bamford moved, Mr. Elliott seconded, and the board unanimously approved a request for the Lancaster Township Fire Police to assist with traffic control during the Hands-on House Half Marathon being held on Saturday, September 28, 2019, from approximately 8:00AM to 11:00AM. The request was made by the Hands-on House Children's Museum of Lancaster at 721 Landis Valley Road, in a letter dated August 21, 2019.

### **C. Lancaster Township Emergency Management Coordinator**

Mr. Elliott moved, Mr. Bamford seconded, and the board unanimously accepted the resignation of Michael Pickard as the Lancaster Township Emergency Management Coordinator. Mr. Schaller stated his thanks to Mr. Pickard for his years of service as the EMC.

Mr. Elliott moved, Mr. Bamford seconded, and the board unanimously appointed Eugene Gallagher III as the Lancaster Township Emergency Management Coordinator.

**XI. GUEST RECOGNITION AND PARTICIPATION**

No guest recognition and participation.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:28PM.

Respectfully submitted,

---

William M. Laudien, Secretary