

LANCASTER TOWNSHIP BOARD OF SUPERVISORS
1240 Maple Avenue
Lancaster, PA 17603
P: (717) 291-1213; www.twp.lancaster.pa.us

January 6, 2020

6:00PM WORKSHOP AGENDA

- Presentation:
 - Swearing in of Supervisor-Elect Iber Guerrero Lopez by District Magistrate Mary Mongiovi Sponaugle
- Public Comments (*State your name and address for the record*)
- Updates:
 - Planning & Zoning
 - Township Engineer
 - Public Works
 - Township Manager

7:00PM REORGANIZATION & REGULAR MEETING

- I. Pledge of Allegiance, Call to Order, Roll Call
- II. Election of Officers
- III. Convention Delegate Certification
- IV. Treasurer's Bond Recommendation

- V. Appointments and Reappointments
The Board of Supervisors will act on the following appointments and reappointments:
 - Appointment of Nikolaus & Hohenadel as the Township Solicitor
 - Appointment of Fulton Bank as the Township Depository
 - Appointment of Certified Public Accountants Stambaugh Ness to perform the 2019 audit
 - Appointment of the County of Lancaster as Tax Collector to collect Lancaster Township municipal real estate taxes and the County of Lancaster real estate taxes effective with the 2020 real estate taxes.
 - Appointment of Terrie Finger, Karen Foerstel, Paula Miller, Tina Morrison, Christine Shevock, and Dan Weigel to the Lancaster Township Historical Commission for a term of four years, expiring 12/31/2023
 - Reappointment of Kevin Hertzog as the Lancaster Township Building Code Inspector, by agreement with West Lampeter Township
 - Reappointment of Thomas Kifolo to the Lancaster Township Planning Commission, new term expiring 12/31/2023
 - Reappointment of Elizabeth Bamford to the Lancaster Township Zoning Hearing Board, new term expiring 12/31/2022
 - Reappointment of Suzanne Teske to the Lancaster Township Vacancy Board Chair, new term expiring 12/31/2020

- Reappointment of Bob Desmarais Jr. as the Lancaster Township Citizen Representative on the Lancaster Recreation Commission, new term expiring 12/31/2022
- Reappointment of William M. Laudien as Voting Representative for the LIMC
- Reappointment of William Laudien as the Lancaster Township Representative on the Lancaster Area Sewer Authority Board, new term expiring 12/31/2024
- Reappointment of Solanco Engineering Associates as Sewage Enforcement Officer, new term expiring 12/31/2020
- Reappointment of ARRO Consulting, Inc. as Alternate Sewage Enforcement, new term expiring 12/31/2020
- Reappointment of RETTEW as township engineer, by agreement, on an as-needed basis for 2020
- Reappointment of Kathy Wasong and Suzanne Teske as representatives on the Lancaster County Community Development Block Grant Funds Steering Committee, new term expiring 12/31/2020

VI. Certifications

The Board of Supervisors will act on the following certifications:

- Certification that streets/highways in the township are considered one road district.
- Certification that the 2020 Municipal Calendar was advertised and will be followed for meetings.

VII. Approvals

The Board of Supervisors will act on the following:

- Resolution 2020-01 for dispensing payroll and the payment of bills incurring penalties between supervisors meetings, and establishing the township manager's compensation for 2020.
- Approval of the 2020 Employee Schedule of Benefits

VIII. Adjournment of Reorganization Meeting; Regular Meeting Opens

IX. Public Comment on Agenda Items (*State your name and address for the record*)

X. Secretary's Report

XI. Treasurer's Report

XII. Payment of Bills

XIII. Reports

- A. Lancaster Township Fire Department (west side): December 2019 Incidents: 48
Mutual Aid: 20; Lancaster Township: 28. Year-to-Date: 486
- B. Lafayette Fire Company (east side): December 2019 report not available.
- C. Manheim Township Police: December 2019 report not available.
- D. Recycling Report: December 2019: 18%.
- E. Sewer Reports: Available on the back table during the board meeting, and at the office during regular business hours.

XIV. Announcements

- A. Board of Auditors Meeting: Tuesday, January 7 at 5:30PM; Lancaster Township.
- B. Signed Street Parking Restrictions remain in force through January 16 to allow for final sweeping of the streets, weather permitting.
- C. Free Christmas Tree Collection: Week of January 13-16 on your regular collection day. Real trees only. All decorations must be removed. No tree bags. Artificial trees require \$4.00 service tag.
- D. Christmas Tree Drop-off: January 13-17 & January 20-24; Dawn to Dusk at yard waste facility area, for township residents only. Real trees only. All decorations must be removed. No tree bags, and absolutely no artificial trees or yard waste.
- E. Office closed: January 20
- F. Board of Supervisors Meeting: Monday, February 10, 2020. Workshop at 6:00PM; regular meeting at 7:00PM, Lancaster Township.

XV. Old Business

No old business.

XVI. Planning and Zoning Business

- A. LTPC 264 – City of Lancaster Operations Center – Final Land Development Plan
The board will act on a request from Matthew Metzler, on behalf of the City of Lancaster, for the release of the Financial Security for the City of Lancaster’s Operations Center Final Subdivision and Land Development Plan. The request was submitted via an email dated December 5, 2019. In his letter dated December 6, 2019, township engineer Ben Webber recommended reducing the financial security by \$843,433.00, leaving a balance of \$139,904.00, plus accrued interest, until all outstanding work is completed to the satisfaction of the Township.

XVII. New Business

- A. Resolution 2020-02 - Lancaster Township Schedule of Fees
The board will act on Resolution 2020-02, amending the Lancaster Township Schedule of Fees, amending Section 1.q (updating fees charged for engineering services provided by RETTEW on an as-needed basis), and Section 1.nn (amending the administrative fee to be due with application).

XVIII. Guest Recognition & Participation (*State your name and address for the record*)

XIX. Adjournment