LANCASTER AREA SEWER AUTHORITY
MINUTES OF REGULAR MEETING

FEBRUARY 27, 2020

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on February 27, 2020 at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present: Ed Fisher, Tom Huber, Nick Sahd, Bill Laudien, Barry Kauffman, and Roy Weitzel. Also present were Jeff Culton of Buchart Horn, Rob Linthicum of RK&K, Mike Schober of ARRO, Matt Crow of Hazen and Sawyer, Mike Kyle, Scot Fertich, Mike Lehman, Albert Knepp, and Brian Wilcox of LASA.

Mr. Huber, Vice Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Huber called for Public Comments and there were none.

Mr. Huber asked for approval of the minutes of the Regular Meeting of January 23, 2020. A motion to approve the minutes of the meeting of January 23, 2020 and the disposition of the recordings of the meeting of January 23, 2020 in accordance with the Resolution passed April 25, 2019, was made by Mr. Laudien, seconded by Mr. Sahd and unanimously approved by the Board.

Mr. Huber moved to the Operating and Capital Budget for fiscal year 2020-2021. Mr. Huber deferred to Mike Lehman, Financial Director for the Authority. Mr. Lehman gave a brief overview of the proposed budget. After some discussion, a motion to adopt the 2020-2021 Operating and Capital Budget as recommended by the Finance Committee, including a 2.75% rate increase effective January 1, 2021 was made by Mr. Fisher, seconded by Mr. Weitzel and unanimously approved by the Board.

Mr. Kyle recommended award of the general construction contract for the LASA maintenance building project, to Dutchman Contracting. A motion to award the general construction contract for the LASA maintenance building project, to Dutchman Contracting, for a total cost of $298,498.00, pending receipt and legal and technical review and acceptance of all bonds and insurance and other requirements was made by Mr. Sahd, seconded by Mr. Laudien and unanimously approved by the Board.

Mr. Kyle recommended award of the electrical construction contract for the LASA maintenance building project, to Dutchman Contracting. A motion to award the electrical construction contract for the LASA maintenance building project, to Dutchman Contracting, for a total cost of $27,437.00, pending receipt and legal and technical review and acceptance of all bonds and insurance and other requirements was made by Mr. Sahd, seconded by Mr. Laudien and unanimously approved by the Board.

Mr. Kyle recommended award of the contract for professional services for the LASA collection system master plan to RK&K. A motion to award the contract for professional services for the LASA collection system master plan to RK&K for a total cost of $126,320.00 was made by Mr. Weitzel, seconded by Mr. Fisher and unanimously approved by the Board.

Mr. Kyle recommended award of the contract for professional services for the LASA treatment plant basis of design to Hazen & Sawyer. A motion to award the contract for professional services for the LASA treatment plant basis of design to Hazen & Sawyer for a total cost of $79,965.00 was made by Mr. Sahd, seconded by Mr. Kauffman and unanimously approved by the Board.

Mr. Kyle recommended approval of Resolution #20-02-001, accepting Deed of Dedication for Settlements East Phase 1, GRH-3, LLC. A motion to approve Resolution #20-02-001, accepting Deed of Dedication for Settlements East Phase 1, GRH-3, LLC, in Manheim Township was made by Mr. Sahd seconded by Mr. Fisher and unanimously approved by the Board.

Mr. Kyle recommended approval of Resolution #20-02-002, recognizing Albert Kling for his past service to the LASA Board. A motion to approve Resolution #20-02-002, recognizing Albert Kling for his past service to the Lancaster Area Sewer Authority representing Manheim Township as a Board Member, Assistant Treasurer, and Treasurer was made by Mr. Weitzel, seconded by Mr. Fisher and unanimously approved by the Board.

Mr. Huber called on Mr. Weitzel for the Finance Committee report. Mr. Weitzel reported that all checks and requisitions have been reviewed and moved for the approval of Administrative checks in the amount of $626,298.19; Revenue Fund Requisition #749 in the amount of $840,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2097-1A through #2097-10P in the amount of $166,826.00; Capital Asset & Replacement Fund Requisitions/Invoices #203-1A through #203-3C in the amount of $15,884.46; 2015A Construction Fund Requisitions/Invoices #48-1A in the amount of $615.00. The motion was seconded by Mr. Sahd and unanimously approved by the Board.

Mr. Huber moved to the Operations Committee treatment discharge monitoring report. Mr. Huber asked if there were any questions on the monthly report and there were none. Mr. Huber asked if there were any questions or comments on projects underway and there were none.

Mr. Huber asked if there was anything to report from the Public Relations Committee and there was nothing to report.

Mr. Huber asked if there was anything to report from the Pension Committee and there was nothing to report.

Mr. Huber asked if there was anything to report from the Personnel Committee and there was nothing to report.

Mr. Huber moved to the Executive Director's Report. Mr. Kyle, Executive Director for the Authority, deferred to Brian Wilcox, Plant Operations Director for the Authority, for a brief update on the biosolids upgrade project. Mr. Kyle provided brief updates on the Lower Little Conestoga interceptor rehabilitation project, and the West Earl Township sewer system.

Mr. Huber moved to Other Business. Mr. Laudien commented that staff does a lot of work with a small staff and feels the Board should support with confidence any additional staff and or consultants deemed necessary by management, especially with the new projects ahead. Mr. Fisher agreed. Mr. Kyle thanked the Board for their comments.

Mr. Huber called for Old Business and there was nothing to report.

Mr. Huber reported that there is no Chairman of the Authority report.

Mr. Huber reported that the next regular meeting is March 26, 2020 at 7:30 a.m. at 130 Centerville Road.

Mr. Huber called for a motion to adjourn. Mr. Laudien made a motion to adjourn and seconded by Mr. Sahd the meeting was adjourned at 8:20 a.m.

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Edward C. Fisher
Secretary