

LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING

1240 Maple Avenue / Lancaster, PA 17603

**MINUTES
April 13, 2020**

I. CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, April 13, 2020, virtually via Zoom. The meeting was called to order at 7:00PM by Chair Steven P. Elliott, Vice Chair Benjamin H. Bamford, Treasurer Iber Guerrero Lopez, and Township Manager William M. Laudien were also present. Others in attendance included Township Solicitor Matthew Creme, township staff and interested parties.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items. It was announced that comments on non-agenda items would be discussed prior to adjournment.

III. SECRETARY'S REPORT

The minutes of the March 9, 2020 board meeting were approved by general consent.

IV. TREASURER'S REPORT

Mr. Guerrero Lopez presented the treasurer's report as of April 13, 2020:

General Fund.....	\$5,794,212.01
Highway Aid Fund.....	1,012,649.35
Capital Reserve Fund.....	<u>692,272.59</u>
TOTAL.....	\$7,499,133.95

Mr. Elliott stated the treasurer's report would be filed for audit.

V. PAYMENT OF BILLS

On a motion by Mr. Guerrero Lopez, seconded by Mr. Bamford, the board unanimously approved the payment of bills (March 10, 2020 thru April 13, 2020):

General Fund.....	\$597,286.16
Escrow Fund	3,366.50
State Highway Fund.....	27,197.30
Capital Reserve Fund.....	<u>37,500.00</u>
TOTAL.....	\$665,349.96

VI. REPORTS

- A. Lafayette Fire Company (east side):
2020: 4 calls
- B. Lancaster Township Fire Department (west side):
2020: 22 calls in the Township; 11 calls for Mutual Aid; Year-to-date Total 107
- C. Police Report:
2020: 92 Criminal Reports; 352 Calls for Service; 60 Arrests; 26 Crash Investigations; 73 Traffic Citations; 137 Traffic Warnings; 1 Overdose Incident
- D. Recycling Report: March 2020: 16%
- E. Sewer/Other Reports: Reports are available on the township website.

VII. ANNOUNCEMENTS

- A. Yard/Woody Waste drop-off facility is closed at least until May 1, 2020.
- B. Yard waste bag curbside collection by Waste Management begins April 13 on your regular collection day. Collection is every other week, continuing until October 12, 2020. Details can be found on the township website.
- C. Trash/Recycling bills are due April 30, 2020. Payment can be made online, by mail, or by utilizing the drop-box at the Maple Avenue doors.
- D. Historical Commission Meeting: Monday, June 1, 2020 at 6:30PM, Lancaster Township.
- E. Next Board of Supervisors Meeting: Monday, May 11, 2020.

Staff in the following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

VIII. OLD BUSINESS

- A. Continued from March 9, 2020 Meeting - LTPC 293 – South Water Storage Tank – Stormwater Management Site Plan
Mr. Bamford moved, Mr. Guerrero Lopez seconded and the board unanimously approved a Stormwater Management Site Plan, including requested waivers of the Lancaster Township Stormwater Management Ordinance (2014) and draft Memorandum of Understanding for the City of Lancaster’s South Water Storage Tank, and including the O&M Agreement and Escrow Agreement all conditioned upon Mr. Webber's review letter dated March 4, 2020.

IX. PLANNING AND ZONING BUSINESS

- A. LTPC 293 – South Water Storage Tank – Stormwater Management Site Plan
Mr. Guerrero Lopez moved, Mr. Bamford seconded and the board unanimously acknowledged receipt of a 90-day time extension from Cindy McCormick, City of Lancaster, for the approval of the Stormwater Management Site Plan for the South Water Storage Tank. This extension was submitted in a letter dated March 26, 2020.
- B. LTPC 257 – 120 Rider Ave, Elderwood Senior Living – Stormwater Management Site Plan
Mr. Bamford moved, Mr. Guerrero Lopez seconded and the board unanimously approved a request from Benjamin Craddock, PE, on behalf of Elderwood Development, for a reduction of the financial security for the Stormwater Management Site Plan for 120 Rider Avenue, Elderwood Senior Living. The request was submitted via an email dated March 12, 2020. In his letter dated March 9, 2020, township engineer Ben Webber recommended the township completely release the financial security in the amount of \$49,238.53.
- C. LTPC 184 – Southern Village Phase I – Subdivision and Land Development Plan
Mr. Guerrero Lopez moved, Mr. Bamford seconded and the board unanimously approved a request from William Swiernik, David Miller/Associates, Inc., for a reduction of the financial security for the Subdivision and Land Development Plan Southern Village Phase I. The request was submitted via a letter dated February 12, 2020. In his letter dated March 17, 2020, township engineer Ben Webber recommended that the township approve the requested reduction of the financial security by \$31,872.21, resulting in a new balance of \$75,540.70.

- D. LTPC 237 – Southern Village Phase IIIA – Subdivision and Land Development Plan
Mr. Bamford moved, Mr. Guerrero Lopez seconded and the board unanimously approved a request from William Swiernik, David Miller/Associates, Inc., for a reduction of the financial security for the Subdivision and Land Development Plan Southern Village Phase IIIA. The request was submitted via a letter dated February 12, 2020. In his letter dated March 17, 2020, township engineer Ben Webber recommended that the township approve the requested reduction of the financial security by \$34,237.31, resulting in a new balance of \$51,799.86.
- E. LTPC 295 – 1780 Wabank Road Stormwater Management Site Plan
Mr. Guerrero Lopez moved, Mr. Bamford seconded and the board unanimously acknowledged receipt of a 90-day time extension from James Sanchez, Sanchez Associates, for the approval of the Stormwater Management Site Plan for 1780 Wabank Road. This extension was submitted in a letter dated March 24, 2020.
- F. Waypoint Drive Right-of-Way Dedication
Mr. Bamford moved, Mr. Guerrero Lopez seconded and the board unanimously accepted the dedication of Waypoint Drive. In his letter dated March 17, 2020, township engineer Ben Webber recommended that the township act to accept dedication of Waypoint Drive while the items outlined in his review letter are being satisfactorily resolved.

X. NEW BUSINESS

- A. Declaration of Disaster Emergency
Mr. Guerrero Lopez moved, Mr. Bamford seconded and the board unanimously ratified the declaration of disaster emergency put into effect on March 20, 2020, due to the COVID-19 pandemic that has caused or threatens to cause injury, damage, and suffering to the persons of Lancaster Township, Lancaster County, PA.
- B. Resolution No. 2020-08 – 2020 Real Estate Tax Penalty and Extension
Mr. Bamford moved, Mr. Guerrero Lopez seconded and the board unanimously adopted Resolution 2020-08 that the rate of penalty on Lancaster Township 2020 real estate tax is now established at zero percent (0%), thereby extending the period in which the base amount of real estate tax may be paid until November 30, 2020. Accordingly, the Lancaster County Treasurer is directed to waive payment of any penalty rate for the period June 30, 2020 through November 30, 2020 for the late payment of Lancaster Township real estate taxes.
- C. 2020 Property Tax Upset Sale – Petition To Postpone
Mr. Guerrero Lopez moved, Mr. Bamford seconded and the board unanimously accepted the Lancaster County Treasurer’s Proposed Joint Petition to Stay 2020 Upset Sales. This request was submitted via an email dated April 1, 2020, from Amber Martin, Lancaster County Treasurer, Lancaster County, Pennsylvania.

XI. PUBLIC COMMENTS (submitted via email)

Susie Umiker Spurlock, 421 N. President Avenue:

1. Please address the ongoing issue of people speeding north and southbound on North President Avenue.

Mr. Bamford asked Sergeant John Donnelly of Manheim Township Police if there was any data on the speeding on North President Avenue. Sergeant Donnelly indicated he will get together with Mr. Hamlin and will look into this.

2. Also please address the fact that trash haulers spill copious amounts of trash on North President Avenue (north bound) as they end their collection route, to the drop off site. Given the coronavirus and always, it is a hazard for us residents to pick up the trash ourselves.

Mr. Bamford indicated that he has seen this in other parts of the township as well.

Mr. Laudien said that he would speak with the township trash/recycling coordinator Joanne Yost and have her pass the complaints on and address them with Waste Management.

3. Also please address the issue of homeowners who do not fix their sidewalks that are in gross need of repair. They are very hazardous for pedestrians, particularly at night, when you cannot see the uneven walkways.

Mr. Bamford asked Mr. Daniels and Mr. Laudien if the township receives complaints about sidewalks. Mr. Laudien stated that sidewalks are tough. We try to take opportunities to have them fixed or replaced where we can. It is a tough issue to compel people to do given the cost and given the number of sidewalks that we have which are in need of repair. We are trying, and hoping folks can be patient, and we'll make those improvements when we can.

XII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:48PM.

Respectfully submitted,



William M. Laudien, Secretary