

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**July 13, 2020**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, July 13, 2020 in the township building at 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Steven P. Elliott. Treasurer Iber Guerrero Lopez and Township Manager William M. Laudien were also present. Vice Chair Benjamin H. Bamford was not present. Others in attendance included township staff and interested parties. Mr. Elliott led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comment on agenda items.

**III. SECRETARY'S REPORT**

The minutes of the June 8, 2020 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Guerrero Lopez presented the treasurer's report as of July 13, 2020:

General Fund.....	\$5,577,842.59
Highway Aid Fund.....	999,734.04
Capital Reserve Fund.....	<u>905,962.13</u>
TOTAL.....	\$7,483,538.76

Mr. Elliott stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Guerrero Lopez, seconded by Mr. Elliott, the board unanimously approved the payment of bills (June 9, 2020 thru July 13, 2020):

General Fund.....	\$466,178.99
Escrow Fund .....	5,429,377.00
State Highway Fund.....	4,525.61
Capital Reserve Fund.....	<u>0.00</u>
TOTAL.....	\$5,900,081.60

**VI. REPORTS**

- A. Lafayette Fire Company (east side):  
June 2020: 8 calls
- B. Lancaster Township Fire Department (west side): Presented by Chief Ron Comfort Jr.  
June 2020: 21 calls in the Township; 15 calls for Mutual Aid; 199 Year-to-date Total.  
Chief Comfort that if you are using fireworks, be safe, and follow the guidelines.
- C. Police Report: Presented by Sergeant John Donnelly  
June 2020: 70 Criminal Reports; 360 Calls for Service; 35 Arrests; 24 Crash Investigations; 167 Traffic Citations; 72 Traffic Warnings; 2 Overdose Incidents; 1 Overdose Fatality Incident. Lt. Charles Melhorn provided a brief overview of the June report in relation to the drug overdose, as well as the July 5 & 7 shootings in the township. He also spoke briefly about the fireworks issue, and said there are individuals who are trying to fix the law at the state level. Suggested if any changes could be done, perhaps holding the home owner

responsible would have a better effect. If neighbors reporting the incidents could provide location, that would be helpful.

- D. Recycling Report: May 2020: 26.32% and June 2020: 21.98%
- E. Sewer/Other Reports: Reports are available on the township website. Printed copies are also available at the township office during business hours for a nominal fee.

### **WORKSHOP REPORTS**

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

### **VII. ANNOUNCEMENTS**

- A. Historical Commission Meeting: Monday, August 3, 2020 at 6:30PM.
- B. Next Board of Supervisors Meeting: Monday, August 10, 2020 at 7:00PM, and will take place at the Maple Grove Community Building at 1420 Columbia Avenue.

### **VIII. OLD BUSINESS**

No old business

### **IX. PLANNING AND ZONING BUSINESS**

- A. **LTPC 297 – 1429 Marietta Avenue – Stormwater Management Site Plan**  
Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a Stormwater Management Site Plan for LTPC 297, 1429 Marietta Avenue, including the following modification requests, and conditioned upon township engineer Ben Webber's May 19, 2020, review letter:
  - Stormwater Management Ordinance (SWMO) Section 229-36.4.C(1) – Minimum width of easements.
  - SWMO Section 229-46.4(a)[4] – Minimum pipe diameter.
  - SWMO Section 229-46.11 – Inlets or manholes at changes in pipe direction.

At their meeting on June 16, 2020, the Lancaster Township Planning Commission recommended approval of this plan, including waivers, conditioned upon Ben Webber's May 19, 2020, review letter.

- B. **LTPC 255 – Lancaster Country Day School – Post-Construction Modification Requests**  
Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved the Post-Construction Modification Requests for LTPC 255, Lancaster Country Day School, as follows, and conditioned upon township engineer Ben Webber's May 21, 2020, review letter.

- Subdivision and Land Development Ordinance (SALDO) Section 602.1.K – Minimum cross-slope of 2%.
- SALDO Section 607.F.6 – Street tree spacing.
- Stormwater Management Ordinance (SWMO) Section 229-46.4(a)[2] – Minimum pipe slope.
- SWMO Section 229-46.4(a)[3] – Minimum pipe cover.

At their meeting on June 16, 2020, the Lancaster Township Planning Commission recommended approval of these modifications, conditioned upon Ben Webber’s, May 21, 2020, review letter.

- C. LTPC 255 – Lancaster Country Day School – Financial Security Reduction**  
 Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a request from Brent Good, ELA Group, Inc., on behalf of Lancaster Country Day School, for a release of the financial security for the Subdivision and Land Development Plan for LTPC 255, Lancaster Country Day School, in the amount of \$76,127.92. The request was submitted via a letter dated May 15, 2020. In his letter dated June 18, 2020, township engineer Ben Webber recommended the township completely release the financial security.
- D. LTPC 284 – 122 City Mill Rd – Financial Security Reduction**  
 Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a request from Ben Craddock, Lancaster Civil Engineering Co., on behalf of Allon Lefever, for a release of the financial security for the Stormwater Management Site Plan for LTPC 284, 122 City Mill Road, in the amount of \$4,891.24. The request was submitted via an email dated June 22, 2020. In his letter dated June 25, 2020, township engineer Ben Webber recommended the township completely release the financial security.
- E. LTPC 185 – 1521 Ridge Road – Financial Security Reduction**  
 Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a request from Donald Diller, Kreider and Diller, for the release of the financial security for the Final Subdivision Plan for LTPC 185, 1521 Ridge Road, in the amount of \$17,899.20. The request was submitted via a letter dated June 10, 2020. In his letter dated June 18, 2020, township engineer Ben Webber recommended the township completely release the financial security.
- F. City of Lancaster Temporary Easement on Lancaster Township Land**  
 Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a Temporary Construction Right-of-Way and Easement Agreement with the City of Lancaster to allow for the replacement of a gravity sewer pipe on the property located at 1357 Meadowcreek Lane.
- G. LTPC 200 – Shepherd Family LP (1403 & 1405 West View Drive) Financial Security Reduction**  
 Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a request from Ronald Shepherd II, Shepherd Family Limited Partnership, for the release of the financial security for the Final Subdivision Plan for LTPC 200, 1403 & 1405 West View Drive, in the amount of \$16,065.17. The request was submitted via a letter dated

June 10, 2020. In his letter dated June 29, 2020, township engineer Ben Webber recommended the township completely release the financial security.

## **X. NEW BUSINESS**

### **A. Resolution 2020-10 – Accepting Dedication**

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved Resolution 2020-10 for accepting dedication of Waypoint Drive, Crown Colony Drive, Farm Lane, Southbrook Drive, and Water Leaf Road.

### **B. Leaf Collection Bids**

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously awarded the Lancaster Township three-year leaf collection contract beginning September 2020, to Ly Services.

### **C. Recognition of Township Resident - Judy Vesper**

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously recognized Lancaster Township resident Judy Vesper for her outstanding public service to her neighbors and community. During the Covid-19 pandemic, Ms. Vesper provided outdoor exercise classes at Southern Village.

### **D. Presentation of Township Progress on the MS4 Program**

Township engineer Ben Webber presented the township's annual MS4 status update. The board of supervisors acknowledged and accepted the presentation. A copy of the presentation is attached to the minutes as part of the official record.

## **XI. GUEST RECOGNITION AND PARTICIPATION**

Leslie Homer-Cattell, Watson Avenue: New to Lancaster Township. Was happy to read that the local contracted police (Manheim Township) had taken a stance against the killing of George Floyd, and asked some general questions regarding the renewal of a contract, how the police handle certain situations, the diversity of the force, de-escalation cases, etc. Mr. Laudien said that contract discussions would be coming up and that the township has been invited to participate in some of the discussions related to those other topics. Lt. Melhorn also provided some information on the police department.

Vincent Sarmiento, Columbia Avenue: Stated you're in good hands with the police department.

Chief Ron Comfort, Jr.: Suggested that changes be made to the township ordinance regarding fireworks. The night of 4<sup>th</sup> of July was terrible. Look into making anything that launches in the air not be allowed. Mr. Laudien said we will continue to look for solutions. The LIMC is going to send a letter to the state asking to get fireworks outlawed again.

Ben Webber, Township Engineer: *Recalling our Township's History* - Mr. Webber gave a presentation on the Almshouse. The presentation is available on the township website <http://www.twp.lancaster.pa.us/recalling-lancaster-townships-history>

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:17PM.

Respectfully submitted,



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William M. Laudien, Secretary