

LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING

MINUTES

September 14, 2020

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, September 14, 2020, in the Maple Grove Community Building at 1420 Columbia Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Steven P. Elliott, Vice Chair Benjamin H. Bamford, Treasurer Iber Guerrero Lopez, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Elliott led those assembled in the Pledge of Allegiance.

II. PRESENTATION: Little Conestoga Creek Project (Presentation moved to October 12, 2020)

III. PUBLIC COMMENT ON AGENDA ITEMS

No public comment on agenda items.

IV. SECRETARY'S REPORT

The minutes of the August 10, 2020, board meeting were approved by general consent.

V. TREASURER'S REPORT

Mr. Guerrero Lopez presented the treasurer's report as of September 14, 2020:

General Fund.....	\$5,110,160.67
Highway Aid Fund.....	971,640.99
Capital Reserve Fund.....	<u>1,485,314.26</u>
TOTAL.....	\$7,567,115.92

Mr. Elliott stated the treasurer's report would be filed for audit.

VI. PAYMENT OF BILLS

On a motion by Mr. Guerrero Lopez, seconded by Mr. Bamford, the board unanimously approved the payment of bills (08/11/2020 thru 9/14/2020):

General Fund.....	\$396,579.38
Escrow Fund	3,081.64
State Highway Fund.....	4,578.05
Capital Reserve Fund.....	<u>0.00</u>
TOTAL.....	\$404,239.07

VII. REPORTS

A. Lafayette Fire Company (east side):

August 2020: Three calls in Lancaster Township east

B. Lancaster Township Fire Department (west side):

August 2020: Twenty-two calls in Lancaster Township west; four calls for Mutual Aid; Year-to-date Total: 263 calls. This would be a good time to get your chimney/fireplace cleaned. Also, with all the fires happening out west, please take some time to clean up any dry brush, etc. in your yard, and move it away from your house.

C. Police Report:

August 2020: 62 Criminal Reports; 321 Calls for Service; 31 Arrests; 29 Crash Investigations; 107 Traffic Citations; 73 Traffic Warnings; No Overdose Incidents/Fatalities. Residents are reminded to lock your vehicles and remove all valuables.

- D. Recycling Report: August 2020: 19.96%
- E. Sewer/Other Reports: Reports are available on the township website. Printed copies are also available at the township office during business hours for a nominal fee.

WORKSHOP REPORTS

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager
 - 1) Lancaster Township Fire Department Building
 - 2) Sale of Abbeyville Road Church

VIII. ANNOUNCEMENTS

- A. Trash/Recycling bills will be in the mail October 1, 2020, and due October 30, 2020.
- B. Historical Commission Meeting: Monday, October 5, 2020 at 6:30pm. Meeting will be held via Zoom. Link will be posted on the township website.
- C. Woody Waste Facility hours change:
 - 1. Starting September 8—Mon thru Thurs, 2:00PM to 6:30PM; Saturdays, 8:00AM to 3:00PM.
 - 2. Starting October 12—Mon thru Thurs, 2:00PM to 5:00PM; Saturdays, 8:00AM to 3:00PM.
 - 3. Starting November 2—Mon thru Thurs, 2:00PM to 4:30PM; Saturdays, 8:00AM to 3:00PM.
 - 4. Last Saturday is November 21 and final day is Wednesday, November 25.
- D. Final week of curbside yard waste collection is week of October 12, 2020.
- E. Leaf collection on signed streets begins Thursday, October 15, 2020. Leaf collection takes place the first & third Monday, Tuesday, Wednesday, and Thursday of each month (weather permitting), with parking restrictions in place until January 15, 2021.
- F. Next Board of Supervisors Meeting: Monday, October 12, 2020 at 7:00pm; Maple Grove Community Building, 1420 Columbia Avenue.

IX. OLD BUSINESS

No old business.

X. PLANNING AND ZONING BUSINESS

- A. **LTPC 296 – Conestoga View – Lot Add-On Plan – Action Item**

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a Lot Add-On Plan for LTPC 296, Conestoga View, conditioned on township engineer Ben Webber's review letter of August 3, 2020, excluding any conditions referring to an outstanding O&M Plan.
- B. **LTPC 224 – Conestoga Reserve – Financial Security Reduction**

Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously approved a reduction of the Financial Security for the Land Development Plan for LTPC 224, the Conestoga Reserve subdivision plan to the minimum 10% amount of \$87,357.60 as recommended by township engineer Ben Webber in his letter dated August 18, 2020. The request for reduction was submitted via a letter dated August 4, 2020, from Deb Ferguson, JPM Development Group.

C. LTPC 224 – Conestoga Reserve – Right-of-Way Dedication

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request from Mark Will, JPM Development Group, for the dedication of the following streets for LTPC 224, Conestoga Reserve:

- Milford Drive (new)
- Woodlyn Court (new)
- Conestoga Woods Road (extension)
- Betz Road (widening)
- South Conestoga Drive (widening)

In his letter dated September 9, 2020, township engineer Ben Webber recommended the township accept these Right-of-Way areas.

D. LTPC 289 – Maple Grove Pumping Station & Interceptor Expansion

Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously approved a request from Bryan Harner, City of Lancaster, to reinstate and extend the plan approvals for the Subdivision and Land Development Plan Ordinance Waiver Request and Storm Water Management Ordinance Waiver Request for LTPC 289, the Maple Grove Pumping Station and Interceptor Expansion Project, which were previously approved at the August 12, 2019, Lancaster Township Board of Supervisors Meeting. This request was submitted in a letter from Bryan Harner dated August 27, 2020.

E. LTPC 300 – 28 Riverside Avenue Stormwater Management Site Plan

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously acknowledged receipt of a time extension until December 1, 2020, from Randy Dautrich, P.E., Dautrich Engineering, on behalf of Hunter Creek Partners, for the approval of the Stormwater Management Site Plan for 28 Riverside Avenue, LTPC 300. This extension was submitted in a letter dated September 3, 2020.

F. LTPC 275 – Bean Hill Road Subdivision – Final Subdivision and Land Development Plan

Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously acknowledged receipt of a time extension until November 13, 2020, from William Swiernik, David Miller/Associates, Inc., on behalf of WPE Partners, LLC, for the approval of the Land Development Plan for Bean Hill Road Subdivision, LTPC 275. This extension was submitted in a letter dated September 9, 2020.

G. LTPC 299 – Valley Road Site (1213 Valley Road) – Stormwater Management Site Plan

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously acknowledged receipt of a time extension until November 10, 2020, from Eric Johnston, P.E., Johnston and Associates, Inc., on behalf of Peter Alecxih, Jr., for the approval of the Stormwater Management Site Plan for the Valley Road Site (1213 Valley Road), LTPC 299. This extension was submitted in a letter dated September 9, 2020.

XI. NEW BUSINESS

A. Resolution 2020-12 – Minimum Municipal Obligation for the Lancaster Township Pension Plan for 2021

Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously adopted Resolution 2020-12 for the Minimum Municipal Obligation (MMO) for the Lancaster Township (Lancaster County) Pension Plan for Plan Year 2021, in the amount of \$225,178.00.

B. Authorization to Advertise Ordinance No. 2020-03

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously authorized the township manager to advertise Ordinance No. 2020-03 for the purpose of holding a public hearing on Monday, October 12, 2020, to consider enacting said ordinance authorizing execution of a cable franchise agreement between the Township and Shenandoah Cable Television, LLC (“Shentel”).

C. Appointment to the Lancaster Township Historical Commission

Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously appointed Alexandra Shand to the Lancaster Township Historical Commission for a term of four years, expiring 12/31/2023.

D. Handicap Parking Space Application – 85 Ranck Avenue

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved an application for the installation of a handicap parking sign at 85 Ranck Avenue. Mr. Bamford reminded everyone that the installation of a handicap parking sign does not provide for a private parking space. Anyone with a handicap placard/plate may park in that spot.

XII. GUEST RECOGNITION AND PARTICIPATION

Ben Webber, Township Engineer: *Recalling our Township's History*

Mr. Webber gave a brief presentation on Maple Grove (the park, the pool, the mill), and what it looked like starting in the 1700s. The full presentation can be found on the township website:

www.twp.lancaster.pa.us/recalling-lancaster-townships-history

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50PM.

Respectfully submitted,



William M. Laudien, Secretary