

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**MINUTES**  
**May 11, 2020**  
**Meeting held via Zoom**

**7:00PM WORKSHOP**

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

**BOARD OF SUPERVISORS MEETING**

**I. CALL TO ORDER AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, May 11, 2020, virtually via Zoom. The meeting was called to order at 7:18PM by Chair Steven P. Elliott, Vice Chair Benjamin H. Bamford, Treasurer Iber Guerrero Lopez, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comment on agenda items was received.

**III. SECRETARY'S REPORT**

The minutes of the April 13, 2020 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Guerrero Lopez presented the treasurer's report as of May 11, 2020:

General Fund.....	\$5,747,295.37
Highway Aid Fund.....	1,006,078.16
Capital Reserve Fund.....	<u>905,179.24</u>
TOTAL.....	\$7,658,552.77

Mr. Elliott stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Guerrero Lopez, seconded by Mr. Bamford, the board unanimously approved the payment of bills (April 13, 2020 thru May 11, 2020):

General Fund.....	\$1,515,648.26
Escrow Fund .....	6,030.87
State Highway Fund.....	11,283.51
Capital Reserve Fund.....	<u>0.00</u>
TOTAL.....	\$602,962.64

**VI. REPORTS**

A. Lafayette Fire Company (east side):  
2020: 2 calls

B. Lancaster Township Fire Department (west side):  
April 2020: 22 calls in the Township; 4 calls for Mutual Aid; 134 Year-to-date Total

- C. Police Report:  
April 2020: 64 Criminal Reports; 288 Calls for Service; 47 Arrests; 15 Crash Investigations; 36 Traffic Citations; 41 Traffic Warnings; 4 Overdose Incidents  
Sgt. Donnelly also reminded residents that although our tactics and procedures have changed a little due to the COVID pandemic, we are still working and patrolling the township. And as another reminder—please keep your vehicles locked and property secured.
- D. Recycling Report: 2020: 27.88%
- E. Sewer/Other Reports: Reports are available on the township website.

**VII. ANNOUNCEMENTS**

- A. Woody Waste Drop-off Closed: Saturday, May 23, 2020 (Memorial Day weekend)
- B. Office Closed & No Trash/Recycle Collection: May 25, 2020 (Memorial Day). Collection will be on a one-day delay schedule for the week.
- C. Trash Bills: Due May 30, 2020. Payment can be made by mail or online payment process through township website.
- D. Historical Commission Meeting: June 1, 2020 at 6:30PM, Lancaster Township.
- E. Next Board of Supervisors Meeting: Monday, June 8, 2020.  
Workshop at 6:00PM; regular meeting at 7:00PM, Lancaster Township.

**VIII. OLD BUSINESS**

No old business.

**IX. PLANNING AND ZONING BUSINESS**

- A. SWM 20-0035 – Buchanan Elementary – Stormwater Management Site Plan Waiver Request  
Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request for a stormwater management site plan waiver of the Lancaster Township Stormwater Management Ordinance (2014) Section 229-36 – Major Land Disturbance, for SWM 20-0035, Buchanan Elementary, and conditioned upon township engineer Ben Webber’s March 9, 2020, review letter. At their meeting on April 21, 2020, the Lancaster Township Planning Commission recommended approval of this request.
- B. LTPC 276 – City of Lancaster Groff’s Run Daylighting/Restoration – Stormwater Management Site Plan Waiver Request  
Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously approved a request for a stormwater management site plan waiver of the Lancaster Township Stormwater Management Ordinance (2014) Article IV, for LTPC 276, the City of Lancaster Groff’s Run Daylighting/Restoration, and conditioned upon township engineer Ben Webber’s March 9, 2020, review letter. At their meeting on April 21, 2020, the Lancaster Township Planning Commission recommended approval of this request.
- C. LTPC 290 – 150 North School Lane – Stormwater Management Site Plan  
Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request from Donald Main, 150 North School Lane, for a reduction of the financial security for the Stormwater Management Site Plan for LTPC 290, 150 North School Lane, approving the reduction by \$12,501.00 resulting in a new balance of \$4,158.00, per

township engineer Ben Webber's recommendation dated May 4, 2020. The request for reduction was submitted via an email dated April 28, 2020.

- D. LTPC 296 – Conestoga View - Lot Add-on Plan  
Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously acknowledged receipt of a time extension until June 22, 2020, from Charles Suhr, Stevens & Lee, on behalf of Michael & Patricia D'Arcangelo and S&P Real Estate Company, LP, for the approval of the Conestoga View Lot Add-On Plan (LTPC 296). This extension was submitted in a letter dated May 7, 2020.

**X. NEW BUSINESS**

- A. Yard Waste Agreement with Borough of Columbia  
Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a yard waste agreement with the Borough of Columbia. The Borough of Columbia agrees to receive and process/compost yard waste from Lancaster Township effective January 1, 2020 through January 1, 2021. This agreement shall be automatically extended yearly, unless one of the parties provides the other party written notice no less than 120 days prior to the then current ending date.
- B. June 2, 2020 Primary Election Polling Place Location for Lancaster Township First District  
The board acknowledged that a polling place location change for the township's First District residents has been made for the June primary. The Lancaster County Board of Elections will hold the June 2, 2020 primary election at the Maple Grove Community Building instead of the township municipal building, and they will provide a \$300.00 reimbursement for a deep cleaning of the facility post-election.
- C. June 8, 2020 Board of Supervisors Meeting  
Due to COVID-19, the board of supervisors unanimously agreed that the June 8, 2020 board of supervisors meeting originally scheduled to take place at the Hawthorne Ridge Community Center, will be held either virtually via Zoom, or at the township building if it has been reopened to the public at that time.

**XI. GUEST RECOGNITION AND PARTICIPATION**

See attached as record for the minutes.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:55PM.

Respectfully submitted,



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William M. Laudien, Secretary

Board of Supervisors Meeting - Monday, May 11, 2020

The following comments were submitted via email:

**Guest Participation and Recognition:**

- **Stephen Austin, North President Avenue**

Has concerns regarding the vehicle speed and safety issues along North President Avenue. I am a resident and deal with the traffic and vehicle speed challenges on a daily basis. At this link - <https://bit.ly/2YU2ZAK> - is an article as an idea for looking into some of the challenges along N. President Avenue and how they might be dealt with. What I would like to suggest, and to be part of, is a gathering of persons from the three governmental entities (Lancaster Township, Lancaster City, and Manheim Township) that represent N. President Avenue from Harrisburg Pike to Columbia Ave. to discuss some of the ideas in the article, as well as other sources, and perhaps bring recommendations that would benefit the neighborhood.

Mr. Laudien explained that he does not disagree that speed continues to be a challenge. We did make some improvements at the intersection of Buchanan and North President at the suggestion and cooperation with the residents who live there. We ran some speed checks around the same time in 2019 and 2020, and I want to share it to get a better perspective—in the southbound lane in 2019 we had 9,759 trips per day; that was down to 9,300 in 2020. The 50<sup>th</sup> percentile speed went from, in the southbound lane, 35 mph in 2019 to just 29 mph in 2020. The southbound lane has seen virtually no change in speed or volume. Northbound lane is a little different. The volume decreased substantially; in 2019 there were 6,000 trips and in 2020 there was 4,600 in the northbound lane. But again, speed volumes are just marginally higher. That's not to say there isn't a speeding problem, but it is to say that we need to continue to address this more aggressively and thoughtfully. We would be happy to pursue narrowing the lanes like was done on Abbeyville Road. It would be a little more complicated because we would have to coordinate with other municipalities, but I think that is the next step solution. And then of course, law enforcement. Sgt. Donnelly and I have been talking. We will find the peak times when we have the largest offenders. Traffic calming and increased police presence will be the tactics we will continue to use.

Mr. Elliott stated we are all in agreement that there is an issue there and we will do all that we can.

- **Diana and Roger Wolf, Waypoint Drive, Southern Village**

The community has increased in size, and there are concerns about the incidents of excessive speed. Residents from the far end of Waypoint use the straight run to the stop sign at Wabank like a speedway. Exiting a driveway on Waypoint has become an accident waiting to happen because the cars appear so suddenly into our field of vision. Other offenders are FedEx, UPS, Uber, pizza delivery, and others who use that road as a place to make up time on their routes. We are mostly seniors walking dogs, crossing at crosswalks. Hope that when the street is dedicated, police will increase. In the meantime, I would like a monitoring device put back in place.

Mr. Hamlin indicated that it was about 13 months ago that there were speed devices out there. Happy to put them out there again. We have a regular rotation; we have some commitments for the next month, so within the next four to six weeks we can put the devices up.

Mr. Laudien suggested that Paul Groff to reach out to the HOA. The only people besides delivery folks using that road are residents. The problem with trying to ticket people in there is we don't have radar and we don't have any crossroads. There are some things we can do, and we can collect the data. I ask the HOA to talk amongst themselves and encourage responsible driving.

- **Victoria Abramson, Maple Avenue**

Has concerns about the use of herbicides and/or pesticides being used in Eckenrode Park and other parks to deal with weeds, and hopes that the use of these poisons will not be repeated this spring and moving forward. A safer way of dealing with weeds would be to over-sow grass seed which would eventually push out weed growth as well as provide a safer, cleaner environment for township residents and for the bay. Residents should also be encouraged not to apply herbicides to their properties.

Mr. Hamlin stated we use very little pesticides to begin with. We have an agronomy program and an agronomist we work with. It does include over-seeding and aeration. Devin Groff is a licensed pesticide applicator and supervisor, and we have at least two other public works guys who are licensed. We do participate with PA's hyper-sensitivity registry so anyone who is negatively affected by pesticides, herbicides needs to sign up. In my 8 years with the township, we had one resident in the registry and that was about seven years ago. We now don't have any residents in the registry. We will do everything we can to minimize it.

- **Jo Ann Bear, South West End Avenue**

1. I would like to introduce a new ordinance that a house cannot be used just as a storage unit. 509 South West End Avenue has only been used as a storage unit. There are grass and weeds over 12 inches high, and untrimmed bushes. It does not have heat or running water. The 3<sup>rd</sup> floor roof is caving in and the foundation is falling apart. This devalues my property.

2. What is being done with the condemned house on the 500 block of South West End Avenue? The weeds are high and growing all over the porch steps and side walk. The grass is not cut. The spouting is falling off the porch. The tree needs to come down. The whole porch is leaning. Another eye sore that devalues my house.

3. What is being done about 501 South West End Avenue? There is a large pile of yard waste in the backyard that has been there for months. There is junk covering three quarters of the front porch. There is junk all over the property. The fire hazard on the balcony is still there. How do they get away with not having a proper sidewalk on the side of the property?

Mr. Elliott stated that zoning officer Tom Daniels would be going over there this week to take a look at all these properties, and find a solution. Mr. Daniels will also reach out the Jo Ann Bear.