

LANCASTER TOWNSHIP BOARD OF SUPERVISORS
1240 Maple Avenue, Lancaster, PA 17603
Ph: (717) 291-1213 | www.twp.lancaster.pa.us

October 12, 2020 – 7:00PM

MEETING MINUTES

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, October 12, 2020, in the Maple Grove Community Building at 1420 Columbia Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Steven P. Elliott, Vice Chair Benjamin H. Bamford, Treasurer Iber Guerrero Lopez, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Elliott led those assembled in the Pledge of Allegiance.

II. PUBLIC HEARING: Ordinance No. 2020-03 and Cable Franchise Agreement

Mr. Elliott opened the public hearing at 7:00PM, and invited the public to comment. The purpose of the public hearing was to consider, and if appropriate, enact Ordinance No. 2020-03 for the execution of entering into a cable franchise agreement with Shenandoah Cable Television, LLC (“Shentel”). There were no comments or questions from the public or the supervisors.

- A. Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously adopted Ordinance No. 2020-03 authorizing execution of a cable franchise agreement between the township and Shenandoah Cable Television, LLC (“Shentel”).
- B. Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously entered into a cable franchise agreement with Shenandoah Cable Television, LLC (“Shentel”), and the Shentel In-Kind Services Agreement.

Mr. Elliott closed the public hearing at 7:03PM, and the board continued the regular meeting.

III. PUBLIC COMMENT ON AGENDA ITEMS

No public comment on agenda items.

IV. SECRETARY'S REPORT

The minutes of the September 14, 2020, board meeting were approved by general consent.

V. TREASURER'S REPORT

Mr. Guerrero Lopez presented the treasurer’s report as of October 12, 2020:

General Fund.....	\$5,226,452.60
Highway Aid Fund.....	967,316.84
Capital Reserve Fund.....	<u>1,486,483.38</u>
TOTAL.....	\$7,680,252.82

Mr. Elliott stated the treasurer’s report would be filed for audit.

VI. PAYMENT OF BILLS

On a motion by Mr. Guerrero Lopez, seconded by Mr. Bamford, the board unanimously approved the payment of bills (09/14/2020 thru 10/12/2020):

General Fund.....	\$511,865.34
Escrow Fund	7,573.68
State Highway Fund.....	309,819.89
Capital Reserve Fund.....	194,669.56
TOTAL.....	\$1,023,928.47

VII. OTHER REPORTS

- A. Lafayette Fire Company (east side):
September 2020: 4 calls in Lancaster Township east
- B. Lancaster Township Fire Department (west side):
September 2020: 31 calls in Lancaster Township west; 12 calls for Mutual Aid;
Year-to-date Total: 306
Chief Ron Comfort Jr. suggested again that now is the time to check your fireplaces, furnaces, and smoke detectors. He also reminded everyone to slow down while driving and watch for people who are out walking or running when it is dark.
- C. Police Report:
September 2020: 63 Criminal Reports; 314 Calls for Service; 38 Arrests; 27 Crash Investigations; 177 Traffic Citations; 73 Traffic Warnings; No Overdose Incidents/Fatalities. Sgt. Donnelly mentioned that they are moving along with some of the robbery and gun crime incidents that occurred in some apartment complexes. They have not filed charges yet, but have connected some of the crimes together. Lt. Melhorn indicated that car thefts continue to plague the County. He reiterated that residents should be sure to lock their vehicles, and keep all keys, key fobs, valuables, and weapons out of their vehicles.
- D. Recycling Report: September 2020: 22.67%
- E. Sewer Reports: Available on the township website.

➤ Printed copies of all reports are available at the township office for a nominal fee.

WORKSHOP/MANAGEMENT REPORTS

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

VIII. ANNOUNCEMENTS

- A. Trash/Recycling Bills:
Mailed October 1, 2020
Due October 30, 2020. Payment can be made online on the township website.
- B. Woody Waste Facility:
Starting today, October 12, hours changed to:
Monday thru Thursday, 2:00PM to 5:00PM; Saturdays, 8:00AM to 3:00PM.
Starting November 2, hours will change to:
Monday thru Thursday, 2:00PM to 4:30PM; Saturdays, 8:00AM to 3:00PM.
- C. Final week of curbside yard waste collection is this week on your regular collection day.

- D.** Leaf collection on signed streets:
Begins Thursday, October 15, 2020.
Takes place the first & third Monday, Tuesday, Wednesday, and Thursday of each month (weather permitting).
Parking restrictions remain in place through January 15, 2021.

- E.** Trick or Treat Night—Friday, October 30, from 6:00PM – 8:00PM

For the safety of those participating in Trick or Treat Night, Lancaster Township will continue to follow the LIMC stated policy specifying that Trick or Treat will be held on the Friday before Halloween should it fall on a Saturday or Sunday.

Participation in Trick or Treat is voluntary, and as such, participants should make decisions based on their personal comfort level after considering all factors. We ask that social distancing and mask protocols be observed, and that everyone be respectful to homes and residents who may be at higher risk. If you don't want to take part, turn your light off

- F.** Next Board of Supervisors Meeting: Monday, November 9, 2020, at 7:00PM; Maple Grove Community Building.

IX. OLD BUSINESS

No old business.

X. PLANNING AND ZONING BUSINESS

A. LTPC 295 – 1780 Wabank Road – Stormwater Management Site Plan

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a Stormwater Management Site Plan for LTPC 295, 1780 Wabank Road, conditioned upon satisfaction of township engineer Ben Webber's August 4, 2020 review letter, and as recommended by the Lancaster Township Planning Commission at their August 18, 2020 meeting.

B. LTPC 300 – 28 Riverside Avenue - Stormwater Management Site Plan

Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously approved a Stormwater Management Site Plan for LTPC 300, 28 Riverside Avenue, including the waiver below, and conditioned upon satisfaction of township engineer Ben Webber's September 8, 2020 review letter, and as recommended by the Lancaster Township Planning Commission at their September 15, 2020 meeting. Waiver is as follows:

- Stormwater Management Ordinance (SWMO) Section 229-43.15.E. – 24 hour notification to the township about infiltration testing.

C. LTPC 275 – Bean Hill Road Subdivision – Final Subdivision & Land Development Plan

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved the final subdivision and land development plan, including requested waivers, and the reinstatement of the conditional use hearing application approval pertaining to the plan, for the Bean Hill Road Subdivision.

At their meeting on November 19, 2019, the Lancaster Township Planning Commission recommended approval of the final subdivision and land development plan for the Bean Hill Road Subdivision, including requested waivers, conditioned upon township engineer

Ben Webber's November 13, 2019 review letter. In his review letter dated October 1, 2020, Mr. Webber recommended the approval of the plan and the reinstatement of the conditional use hearing application approval.

Carol Auster, North Pier Drive raised a question: There is an adjacent plot of land that has a cave that is falling in. Has the developer looked into where those lines run so we are not putting future Lancaster Township residents in danger? Mr. Laudien stated that the developer is under obligation to fill that in. Mr. Elliott said the developer will be held to the standard requiring safety measures to be held.

D. LTPC 301 – River Drive Subdivision – Final Subdivision Plan – Extension of Time
Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously acknowledged receipt of a time extension until January 28, 2021, from Brian Cooley, DC Gohn, for the approval of the final subdivision plan for the River Drive Subdivision. This extension was submitted in a letter dated October 6, 2020.

E. LTPC 301 River Drive Subdivision – Resolution No. 2020-14 for Plan Revision for New Land Development
Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously adopted Resolution No. 2020-14 for LTPC 301, Plan Revision for New Land Development to be sent to the PA Department of Environmental Protection for a 2-lot “no improvements” subdivision proposed along River Drive.

XI. NEW BUSINESS

A. Resolution No. 2020-13 – Dedication of Milford Drive, Woodlyn Court, and Conestoga Woods Road Extension
Mr. Guerrero Lopez moved, Mr. Bamford seconded, and the board unanimously adopted Resolution No. 2020-13 for accepting dedication of Milford Drive, Woodlyn Court, and Conestoga Woods Road Extension as part of the public road system of Lancaster Township.

B. Master Grant Contract Agreement between Lancaster Township and the Pennsylvania Historical and Museum Commission
Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request to enter into a Master Grant Contract Agreement with the Pennsylvania Historical and Museum Commission for the Certified Local Government Grant Program. The agreement will be in effect through December 31, 2024.

C. 2021 Budget Draft
The board discussed the first draft of the 2021 Lancaster Township Budget. Mr. Laudien pointed out that he has worked with staff to try to figure out ways we can cut, postpone, move around. This initial draft had a pretty significant deficit, and we recognize this is not the most appropriate time for a tax increase. Costs continue to escalate; revenue is flat. Mr. Laudien went over some of the changes made, and indicated they saved a little over \$200,000 from the initial draft budget.

XII. GUEST RECOGNITION AND PARTICIPATION

Brian Herson, Atkins Avenue: Wrote in with concerns about the proposed housing complex at the corner of Routes 999 and 741. Full comment is attached as part of the record for the minutes.

Mr. Laudien said that he is sure Millersville will be thoughtful, but it is important for us to stay abreast of that, and follow those meetings as a staff, and maybe attend those meetings and see what sort of input we can make so that we are not doing a patchwork of development in one municipality without considering how it affects the adjoined municipality.

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:46PM.

Respectfully submitted,



William M. Laudien, Secretary