

LANCASTER TOWNSHIP BOARD OF SUPERVISORS
1240 Maple Avenue, Lancaster, PA 17603
Ph: (717) 291-1213 | www.twp.lancaster.pa.us

November 9, 2020 – 7:00PM

MEETING MINUTES

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, November 9, 2020, in the Maple Grove Community Building at 1420 Columbia Avenue, Lancaster, PA. The meeting was called to order at 7:00PM by Chair Steven P. Elliott, Vice Chair Benjamin H. Bamford, Treasurer Iber Guerrero Lopez, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Elliott led those assembled in the Pledge of Allegiance.

II. PRESENTATION

Little Conestoga Creek Blue/Green Project

Jim Shultz, John Cox, Brent Good, and Cory Rathman gave an overview of the Little Conestoga Blue/Green Corridor Project and how the project benefits Lancaster Township. Mr. Laudien said that the project has merit, but is not sure what the township’s role in it should be. Mr. Bamford stated that with an MOU, one size does not fit all, and would like for everyone to sit down together before making any decisions.

III. PUBLIC COMMENT ON AGENDA ITEMS

No public comment on agenda items.

IV. SECRETARY’S REPORT

The minutes of the October 12, 2020, board meeting were approved by general consent.

V. TREASURER’S REPORT

Mr. Guerrero Lopez presented the treasurer’s report as of November 9, 2020:

General Fund.....	\$5,254,669.90
Highway Aid Fund.....	662,186.31
Capital Reserve Fund.....	<u>1,207,406.71</u>
TOTAL.....	\$7,124,262.92

Mr. Elliott stated the treasurer’s report would be filed for audit.

VI. PAYMENT OF BILLS

On a motion by Mr. Guerrero Lopez, seconded by Mr. Bamford, the board unanimously approved the payment of bills (10/12/2020 thru 11/09/2020):

General Fund.....	\$606,594.09
Escrow Fund	3,223.38
State Highway Fund.....	8,880.94
Capital Reserve Fund.....	<u>96,342.11</u>
TOTAL.....	\$715,040.52

VII. REPORTS

A. Lafayette Fire Company (east side):

October 2020: 7 calls in Lancaster Township east

- B.** Lancaster Township Fire Department (west side):
October 2020: 22 calls in Lancaster Township west; 12 calls for Mutual Aid;
Year-to-date Total: 340. Chief Ron Comfort Jr. reminded everyone to check the batteries in their smoke and carbon monoxide detectors, and to get your fireplace cleaned/checked before using it.
 - C.** Police Report:
October 2020: 77 Criminal Reports; 325 Calls for Service; 35 Arrests; 35 Crash Investigations; 141 Traffic Citations; 66 Traffic Warnings; 1 Overdose Incident.
Sgt. John Donnelly reminded everyone that with holiday seasons coming up, there is usually an uptick in theft. Keep valuables out of vehicles, and keep vehicles locked.
 - D.** Recycling Report: October 2020: 23.64%
 - E.** Sewer Reports: Available on the township website.
- Printed copies of all reports are available at the township office for a nominal fee and can be viewed/printed from the website.

WORKSHOP & MANAGEMENT UPDATES

The following departments will present updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager
 1. Manheim Township Police Contract
 2. 2021 Proposed Budget
 3. 2021 Commission/Board Reappointment Responses
 4. 2021 Municipal Meeting Calendar

VIII. ANNOUNCEMENTS

- A.** Woody Waste Facility hours as of November 2, 2020:
Monday thru Thursday, 2:00PM to 4:30PM; Saturdays, 8:00AM to 3:00PM.

The last Saturday for drop off is Saturday, November 21st.
Facility closes for the season on Wednesday, November 25th.
- B.** No trash/recycling collection on Thursday, November 26th. Thursday collection will take place on Friday, November 27th.
- C.** Township Office will be closed on Thursday & Friday, November 26th & 27th.
- D.** Historical Commission Meeting will take place on Monday, December 7th at 6:30PM, via Zoom. Zoom information will be available on the township website.
- E.** Next Board of Supervisors Meeting: Monday, December 14, 2020, at 7:00PM; Maple Grove Community Building.

IV. OLD BUSINESS

No old business.

X. PLANNING AND ZONING BUSINESS

A. LTPC 299 – 1213 Valley Road – Stormwater Management Site Plan

Mr. Guerrero Lopez moved, and the board as a whole acknowledged receipt of a time extension until January 10, 2021, from Eric Johnston, Johnston & Associates, Inc., for the approval of the Stormwater Management Site Plan for LTPC 299, 1213 Valley Road. This extension was submitted in a letter dated October 23, 2020.

B. LTPC 301 – River Drive Lot 2 B-A – Subdivision Plan

Mr. Bamford moved for approval; there was no second. After a brief discussion, Mr. Bamford withdrew his motion. The board then unanimously decided to table the decision on LTPC 301, River Drive Lot 2 B-A until December.

C. LTPC 272 – Southern Village Phase IV Final Subdivision and Land Development Plan

Mr. Bamford moved, and the board as a whole acknowledged receipt of a time extension until March 15, 2021, from William Swiernik, David Miller/Associates, Inc., on behalf of Hogan Herr Wolf II, for the approval of the Land Development Plan for LTPC 272, Southern Village Phase IV. This extension was submitted in a letter dated November 2, 2020.

XI. NEW BUSINESS

A. 2021 Proposed Budget

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board directed the township manager to advertise the 2021 proposed budget for public inspection. Starting November 16, 2020, the document will be available on the township website. A copy will also be available for public viewing at the township office by appointment only. The document will be available through December 14, 2020, at which time the board will vote on the proposed budget.

XII. GUEST RECOGNITION AND PARTICIPATION

No guest recognition and participation.

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:15PM.

Respectfully submitted,



William M. Laudien, Secretary