

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS**  
**1240 Maple Avenue, Lancaster, PA 17603**  
**Ph: (717) 291-1213 | www.twp.lancaster.pa.us**

**May 10, 2021**

**MEETING MINUTES**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, May 10, 2021, in the Maple Grove Community Building at 1420 Columbia Avenue, Lancaster, PA. The meeting was called to order at 6:00PM by Chair Benjamin H. Bamford. Vice Chair Iber Guerrero Lopez, Treasurer Steven P. Elliott, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Bamford led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comment on agenda items.

**III. OLD BUSINESS**

**A. LTPC 304 – Bausman Place Apartments – Conditional Use Hearing - Decision**

Mr. Elliott moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a Conditional Use pursuant to Section 1530 of the Lancaster Township Zoning Ordinance, as amended, in order to construct a 54-unit apartment complex located at 196 Charles Road, Lancaster, PA, owned by Charlan Group, LP, and being further identified as Tax Parcel 340-96737-0-0000, in the R-2 Zoning District. The conditional use was requested by the applicant Bausman Place Apartments Associates, LP, and the public hearing was held at the March 8, 2021, board of supervisors meeting.

**III. SECRETARY'S REPORT**

The minutes of the April 12, 2021, board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Elliott presented the treasurer's report as of May 10, 2021:

General Fund.....	\$5,023,194.64
Highway Aid Fund.....	1,007,607.22
Capital Reserve Fund.....	<u>1,063,281.90</u>
TOTAL.....	<u>\$7,094,083.76</u>

Mr. Bamford stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Elliott, seconded by Mr. Guerrero Lopez, the board unanimously approved the payment of bills (April 12, 2021 thru May 10, 2021):

General Fund.....	\$619,237.48
Escrow Fund .....	402,086.50
State Highway Fund.....	17,053.03
Capital Reserve Fund.....	<u>118,000.00</u>
TOTAL.....	<u>\$1,156,377.01</u>

## VI. REPORTS

- A. Lafayette Fire Company (east side):  
April 2021: 9 calls in Lancaster Township
  - B. Lancaster Township Fire Department (west side):  
April 2021: 45 calls in total
  - C. Police Report:  
April 2021: 64 Criminal Reports; 330 Calls for Service; 26 Arrests; 36 Crash Investigations; 117 Traffic Citations; 117 Traffic Warnings; 1 Overdose Incident
  - D. Recycling Report: April 2021: 23%
  - E. Sewer Reports: Available on the township website.
- Printed copies of all reports are available at the township office for a nominal fee and can be viewed/printed from the website.

## WORKSHOP REPORTS

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

## VII. ANNOUNCEMENTS

- A. May 17-20, 2021 – Large Appliance/Tire Collection Week on regular collection day. **\$12 Blue tag required for each appliance.** \$2 Purple tag required for each standard vehicle/motorcycle tire. Tags can be purchased at the township office. Details on the collection can be found on the township website.
- B. Saturday, May 29, 2021 – Woody Waste Facility closed (Memorial Day weekend)
- C. Monday, May 31, 2021 – Memorial Day Holiday
  - Township Office and Woody Waste Facility closed
  - No trash/recycle collection. Collection will be on a one-day delay for the week.
- D. Monday, June 7, 2021, 6:30PM – Historical Commission Meeting (via Zoom)
- E. Monday, June 14, 2021, 6:00PM—Board of Supervisors Meeting.

## IX. PLANNING AND ZONING BUSINESS

- A. **LTPC 305 - 880 Hershey Avenue – Final Land Development Plan – Extension of Time**  
Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously acknowledged receipt of a letter dated May 1, 2021, from James Sanchez, Sanchez & Associates, Inc., allowing for a 180 day extension of time for the township's review of the final land development plan for 880 Hershey Avenue, Way of Jesus Academy.

**B. Zoning Ordinance Text Amendment – Bloom Box, LLC**

Mr. Elliott moved, Mr. Guerrero Lopez seconded, and the board unanimously approved the forwarding of a zoning ordinance text amendment to the Lancaster Township Planning Commission and the Lancaster County Planning Commission. The request was received from Bloom Box, LLC.

**X. NEW BUSINESS**

**A. Ordinance No. 2021-02 – Street Regulatory Signage**

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved and enacted Ordinance No. 2021-02 for street regulatory signage. Ordinance No. 2021-02 amends Chapter 263 of the township code to designate Maple Avenue from Abbeyville Road to Perry Avenue as two-Way.

**B. Yard Waste Agreement with Borough of Columbia**

Mr. Elliott moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a yard waste agreement with the Borough of Columbia. The Borough of Columbia agrees to receive, process, and compost yard waste from Lancaster Township. The agreement is effective January 1, 2021 through January 1, 2022.

**XI. GUEST RECOGNITION AND PARTICIPATION**

Brad Olena, Woods Avenue, presented a question to the board regarding curbs on their street, and lack of communication. What are we doing with the cracked and destroyed curbing at least at the east end of Woods. Mr. Laudien explained the process entailed in the project since it started four years ago. The township was not going to pay to replace curb, and did not feel it appropriate to tell all the neighbors to put in curb where they didn't want it or could not afford it. The township has talked to dozens of neighbors out there on a regular basis. Mr. Laudien apologized if we did not communicate directly with Mr. Olena. Mr. Laudien told Mr. Olena he may put a curb in front of his house if he wishes to. The township has never ever fined anyone for not putting in curb.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:30PM.

Respectfully submitted,



William M. Laudien, Secretary