

**LANCASTER TOWNSHIP BOARD OF SUPERVISORS**  
**1240 Maple Avenue, Lancaster, PA 17603**  
**Ph: (717) 291-1213 | www.twp.lancaster.pa.us**

**October 11, 2021**

**MEETING MINUTES**

**I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL**

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, October 11, 2021, in the Lancaster Township Municipal Building, 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 6:00PM by Chair Benjamin H. Bamford. Vice Chair Iber Guerrero Lopez, Treasurer Steven P. Elliott, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Bamford led those assembled in the Pledge of Allegiance.

**II. PUBLIC COMMENT ON AGENDA ITEMS**

No public comment on agenda items.

**III. SECRETARY'S REPORT**

The minutes of the September 13, 2021 board meeting were approved by general consent.

**IV. TREASURER'S REPORT**

Mr. Elliott presented the treasurer's report as of October 11, 2021:

General Fund.....	\$6,609,756.37
Highway Aid Fund.....	941,649.01
Capital Reserve Fund.....	<u>2,727,836.62</u>
TOTAL.....	<u>\$10,279,242.00</u>

Mr. Bamford stated the treasurer's report would be filed for audit.

**V. PAYMENT OF BILLS**

On a motion by Mr. Elliott, seconded by Mr. Guerrero Lopez, the board unanimously approved the payment of bills (September 13, 2021 thru October 11, 2021):

General Fund.....	\$260,784.55
Escrow Fund .....	4,241.62
State Highway Fund.....	5,848.14
Capital Reserve Fund.....	<u>0.00</u>
TOTAL.....	<u>\$270,874.31</u>

**VI. REPORTS**

- A. Lafayette Fire Company (east side):  
September 2021: 4 calls in Lancaster Township
- B. Lancaster Township Fire Department (west side):  
September 2021: 36 calls in Lancaster Township; 10 calls for Mutual Aid; 402 Year-to-date
- C. Police Report:  
September 2021: 95 Criminal Reports; 364 Calls for Service; 39 Arrests; 34 Crash Investigations; 80 Traffic Citations; 44 Traffic Warnings; No Overdose Incidents

D. Recycling Report: September 2021: 21.86%

E. Sewer Reports: Available on the township website.

➤ Printed copies of all reports are available at the township office for a nominal fee and can be viewed/printed from the website.

### **WORKSHOP REPORTS**

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

### **VII. ANNOUNCEMENTS**

- A. Friday, October 15, 2021—Final Day for ALL curbside yard waste collection. This will be a township-wide collection on one day. All yard waste bags must be curbside the evening of Thursday, October 14.
- B. Monday, October 18, 2021—Leaf collection on signed streets begins.
- C. Friday, October 29, 2021—Trick or Treat celebrated; 6:00PM to 8:00PM
- D. Monday, November 8, 2021—Woody Waste facility hours change to 2:00PM to 5:00PM (Monday-Thursday). Saturday hours remain 8:00AM to 1:00PM.
- E. Friday, November 12, 2021—Large Appliance/Tire Collection will take place township-wide on this day only. Tags are required. All tagged items must be curbside the evening of Thursday, November 11. See township website for details.
- F. Monday, November 8, 2021, 6:00PM—Board of Supervisors Meeting, 1240 Maple Avenue.

### **VIII. OLD BUSINESS**

No old business.

### **IX. PLANNING AND ZONING BUSINESS**

#### **A. LTPC 309 – 596 River Drive – SWM Site Plan**

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously approved a Stormwater Management Site Plan for LTPC 309, 596 River Drive, including three requested waiver modifications, and conditioned upon satisfaction of township engineer Ben Webber’s September 15, 2021, review letter.

At their September 21, 2021 meeting, the Lancaster Township Planning Commission recommended approval of this plan, and three requested waiver modifications, conditioned upon satisfaction of township engineer Ben Webber’s September 15, 2021, review letter.

### **X. NEW BUSINESS**

#### **A. Memorandum of Understanding – Little Conestoga Creek Blue/Green Corridor Project**

The Memorandum of Understanding for the Little Conestoga Creek Blue/Green Corridor Project is still in draft form. The completed MOU will be considered at the November 8, 2021 meeting.

**B. Lancaster Township Fire Police--Event Assistance Request**

Mr. Elliott moved, Mr. Guerrero Lopez seconded, and the board unanimously approved the Lancaster Township Fire Police to operate outside the Lancaster Township borders to provide traffic control assistance for:

- 1) Millersville Borough Parade on Saturday, October 16, 2021, from 9:00AM to 12:00PM. The request was made in an email from Chief Steve Roy of Lancaster Township Fire Department.
- 2) Schaeffer Elementary School Fall Parade, Thursday, October 28, 2021, at 5:45PM. The request was made in a letter from Sgt. John Donnelly of the Manheim Township Police Department.

**XI. GUEST RECOGNITION AND PARTICIPATION**

Megan Rothermel, Elm Avenue: Neighbors have concerns regarding speeding. Presented a petition to have speed bumps installed. Mr. Bamford accepted the petition and said there are steps they will take first, such as a speed sensor. Mr. Laudien explained that it will be sent through the traffic commission process and will keep Ms. Rothermel informed.

Neil Ward, Lancaster: Asked if there was going to be a new ordinance or if the county was supposed to be at the meeting regarding the potential prison. The answer to both questions was no. Asked if Melissa Kelly, planning commission, was resigning, and if she was going to be part of the decision as far as the new prison. Mr. Laudien said Ms. Kelly has asked to not be reappointed to the Lancaster Township Planning Commission and will serve to the end of her term which December 31, 2021.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:39PM.

Respectfully submitted,



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William M. Laudien, Secretary