

LANCASTER TOWNSHIP BOARD OF SUPERVISORS
1240 Maple Avenue, Lancaster, PA 17603
Ph: (717) 291-1213 | www.twp.lancaster.pa.us

November 8, 2021

MEETING MINUTES

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, November 8, 2021, in the Lancaster Township Municipal Building, 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 6:00PM by Chair Benjamin H. Bamford. Vice Chair Iber Guerrero Lopez, Treasurer Steven P. Elliott, and Township Manager William M. Laudien were also present. Others in attendance included township staff and interested parties. Mr. Bamford led those assembled in the Pledge of Allegiance.

II. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items.

III. SECRETARY'S REPORT

The minutes of the October 11, 2021, board meeting were approved by general consent.

IV. TREASURER'S REPORT

Mr. Elliott presented the treasurer's report as of November 8, 2021:

General Fund.....	\$7,658,160.75
Highway Aid Fund.....	927,774.48
Capital Reserve Fund.....	<u>1,998,461.07</u>
TOTAL.....	<u>\$10,584,396.30</u>

Mr. Bamford stated the treasurer's report would be filed for audit.

V. PAYMENT OF BILLS

On a motion by Mr. Elliott, seconded by Mr. Guerrero Lopez, the board unanimously approved the payment of bills (October 11, 2021 thru November 8, 2021):

General Fund.....	\$513,549.15
Escrow Fund	8,222.32
State Highway Fund.....	13,882.43
Capital Reserve Fund.....	<u>0.00</u>
TOTAL.....	<u>\$535,653.90</u>

VI. REPORTS

- A. Lafayette Fire Company (east side):
October 2021: 7 calls in Lancaster Township
- B. Lancaster Township Fire Department (west side):
October 2021: 24 calls in Lancaster Township; 21 calls for Mutual Aid; 447 Year-to-date
- C. Police Report:
October 2021: 119 Criminal Reports; 339 Calls for Service; 45 Arrests; 40 Crash Investigations; 141 Traffic Citations; 25 Traffic Warnings; 1 Overdose Incident (no fatality)
- D. Recycling Report: For October 2021 not available
- E. Sewer Reports: Available on the township website.

- Printed copies of all reports are available at the township office for a nominal fee and can be viewed/printed from the website.

WORKSHOP REPORTS

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager
 - a) 2022 Proposed Budget
 - b) Opioid Settlement
 - c) FYI - 2022 Commission/Board Reappointment Responses
 - d) FYI - 2022 Municipal Meeting Calendar

VII. ANNOUNCEMENTS

- A.** Monday, November 8: Woody Waste facility hours changed to 2:00PM to 5:00PM (Monday-Thursday). Saturday hours remain 8:00AM to 1:00PM.
- B.** Friday, November 12: Large Appliance/Tire Collection will take place township-wide on this day only. All tagged items must be curbside the evening of Thursday, November 11.
- C.** Saturday, November 20: Last Saturday for woody waste facility (8:00AM-1:00PM).
- D.** Wednesday, November 24: Last day for woody waste facility (2:00PM-5:00PM).
- E.** Thursday, November 25: No trash/recycle collection. Thursday collection on Friday, November 26.
- F.** Thursday & Friday, November 25 & 26: Township Office closed.
- G.** Monday, December 6, 6:30PM: Historical Commission Meeting, 1240 Maple Avenue.
- H.** Monday, December 13, 6:00PM: Board of Supervisors Meeting, 1240 Maple Avenue.

VIII. OLD BUSINESS

No old business.

IX. PLANNING AND ZONING BUSINESS

A. LTPC 306 – 1234 Wheatland Ave – SWM Site Plan

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously acknowledged receipt of a time extension until February 25, 2022, from Eric Johnson, Johnson and Associates, Inc., on behalf of Brent and Katie Hostetter for the approval of the Stormwater Management Site Plan for 1234 Wheatland Avenue, LTPC 306. This extension was submitted in a letter dated November 1, 2021.

B. LTPC 307 – 340-47472 Wheatland Ave – SWM Site Plan

Mr. Elliott moved, Mr. Guerrero Lopez seconded, and the board unanimously acknowledged receipt of a time extension until February 25, 2022, from Eric Johnson, Johnson and Associates, Inc., on behalf of Alecxih County Holdings, Inc., for the approval of the Stormwater Management Site Plan for 340-47472 Wheatland Avenue, LTPC 307. This extension was submitted in a letter dated November 1, 2021.

C. LTPC 308 – 188 Waypoint Drive – SWM Site Plan

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously acknowledged receipt of a 90-day time extension from December 12, 2021, from James Sanchez, Sanchez & Associates, Inc., on behalf of Blue Rock Ventures, LLC, for the approval of the Stormwater Management Site Plan for 188 Waypoint Drive, LTPC 308. This extension was submitted in a letter dated November 2, 2021.

D. LTPC 310 – 321 North President Avenue

A request from Donald Main, Marotta/Main Architects on behalf of Heather and Scott Bowser to alter an historic resource at 321 President Avenue with renovations and additions, LTPC 310.

Item continued to Monday, December 13, 2021, Board of Supervisors meeting by request of the applicant.

X. NEW BUSINESS

A. Ordinance 2021-04 - For entering into MOU for Little Conestoga Creek Project

Mr. Elliott moved, Mr. Guerrero Lopez seconded, and the board unanimously directed the township manager to advertise Ordinance 2021-04 for the entering into a Memorandum of Understanding for the Little Conestoga Creek Blue/Green Corridor Project. The board shall consider and, if appropriate, shall enact Ordinance No. 2021-04, at the December 13, 2021, board of supervisors meeting.

B. 2022 Proposed Budget

Mr. Guerrero Lopez moved, Mr. Elliott seconded, and the board unanimously directed the township manager to advertise the 2022 proposed budget for public inspection. Starting November 15, 2021, the document will be available on the township website. A copy will also be available for public viewing at the township office by appointment only. The document will be available through December 13, 2021, at which time the board will vote on the proposed budget.

XI. GUEST RECOGNITION AND PARTICIPATION

Suzanna Stoltzfus, Atkins Avenue (submitted via email): What is the status of the Township's American Rescue Fund money? Is the community going to be involved in the decision-making regarding how it is spent? If so, what is the plan for making that happen? If the community is not involved in decision-making, what is the justification process for allocation of funds? Mr. Laudien: We anticipate receiving 50% in 2022, and the intention is to use the money for infrastructure improvement primarily stormwater and roads in various locations throughout the township, as well as we allocated \$100,000 for a plan to help low- and moderate-income residents to improve their housing situation. Tom, Gretchen, and I are working on that project. That would be the first go-round. We would anticipate the second go-round, or how that money gets allocated in 2023 and 2024 to be similar. It's that way that we feel would benefit all township residents. The public input process this is the same as what it is for every issue. We have a website where the supervisors can be contacted, we have a budget process, we are broadcasting our meetings. I think there are plenty of avenues for public engagement.

XII. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:30PM.

Respectfully submitted,



William M. Laudien, Secretary