

LANCASTER TOWNSHIP BOARD OF SUPERVISORS
1240 Maple Avenue, Lancaster, PA 17603
Ph: (717) 291-1213 | www.twp.lancaster.pa.us

March 14, 2022

MEETING MINUTES

I. PLEDGE OF ALLEGIANCE, CALL TO ORDER, AND ROLL CALL

The duly advertised Lancaster Township Board of Supervisors meeting was held on Monday, March 14, 2022, in the Lancaster Township Municipal Building, 1240 Maple Avenue, Lancaster, PA. The meeting was called to order at 6:00PM by Chair Iber Guerrero Lopez. Treasurer Benjamin H. Bamford and Township Manager William M. Laudien were present. Others in attendance included township staff and interested parties. Vice Chair Steven P. Elliott was not present. Mr. Guerrero Lopez led those assembled in the Pledge of Allegiance.

II. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items.

III. SECRETARY'S REPORT

The minutes of the February 14, 2022, board meeting were approved by general consent.

IV. TREASURER'S REPORT

Mr. Bamford presented the treasurer's report as of March 14, 2022:

General Fund.....	\$7,108,547.08
Highway Aid Fund.....	413,661.61
Capital Reserve Fund.....	<u>1,832,440.90</u>
TOTAL.....	<u>\$9,354,649.59</u>

Mr. Guerrero Lopez stated the treasurer's report would be filed for audit.

V. PAYMENT OF BILLS

On a motion by Mr. Bamford, seconded by Mr. Guerrero Lopez, the board unanimously approved the payment of bills (February 14, 2022 thru March 14, 2022):

General Fund.....	\$548,281.53
Escrow Fund	0.00
State Highway Fund.....	32,665.30
Capital Reserve Fund.....	<u>0.00</u>
TOTAL.....	<u>\$580,946.83</u>

VI. REPORTS

- A. Lafayette Fire Company (east side):
February 2022: 9 calls in Lancaster Township
- B. Lancaster Township Fire Department (west side):
February 2022: 19 calls in Lancaster Township; 10 calls for Mutual Aid; 72 Year-to-date
- C. Police Report:
February 2022: 47 Criminal Reports; 260 Calls for Service; 40 Arrests; 59 Crash Investigations; 66 Traffic Citations; 93 Traffic Warnings; No Overdose Incidents

D. Recycling Report: February 2022 report not available

E. Sewer Reports: Available on the township website.

➤ Printed copies of all reports are available at the township office for a nominal fee and can be viewed/printed from the website.

WORKSHOP REPORTS

The following departments presented updates to the board:

- Planning & Zoning
- Township Engineer
- Public Works
- Township Manager

VII. ANNOUNCEMENTS

A. April 1, 2022—Trash/recycling bills will be in the mail. Payment due April 30, 2022.

B. Saturday, April 2, 2022—Woody Waste Facility open Saturdays, 8:00AM to 1:00PM. Yard waste bags available starting April 2 and during regular facility hours. Facility closed the following Saturdays – April 16, May 28, July 2, September 3.

C. Monday, April 4, 2022—Woody Waste Facility opens Monday thru Thursday, 3:00PM to 7:00PM. Facility closed all Fridays and Sundays and the following Mondays – May 30, July 4, September 5.

D. Monday, April 4, 2022—Street sweeping on signed streets resumes. Police will enforce prohibited parking. No warning notices will be issued. Full calendar on township website.

E. Monday, April 4, 2022, 6:30PM—Historical Commission Meeting, 1240 Maple Avenue.

F. Monday, April 11, 2022—Curbside collection of yard waste begins. Takes place every other week on regular collection day. Full calendar on township website.

G. Monday, April 11, 2022, 6:00PM—Board of Supervisors Meeting, 1240 Maple Avenue.

H. Friday, April 15, 2022—Office closed (Good Friday).

VIII. OLD BUSINESS

No old business.

IX. PLANNING AND ZONING BUSINESS

A. LTPC 275 – Reserve at Windolph Landing Financial Security Reduction

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request from Mark Will, WPE Partners LLC, for a reduction of the financial security for the Reserve at Windolph Landing Final Subdivision and Land Development Plan, LTPC 275, by reducing the amount of the required financial security by \$552,554.34 to a new amount of \$853,053.16, as recommended by township engineer Ben Webber in his letter dated February 24, 2022. The request from Mark Will was submitted via a letter dated December 30, 2021.

B. LTPC 300 – 28 Riverside Avenue – SWM Site Plan Financial Security Release

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request from Craig Hasson, Bottom Line Contracting, for complete release of the financial security in the amount of \$8,004.43, for 28 Riverside Avenue Stormwater

Management Site Plan, LTPC 300, as recommended by township engineer Ben Webber in his letter dated February 28, 2022. The request from Craig Hasson was submitted via an email dated February 23, 2022.

C. LTPC 272 – Southern Village Phase IV – Subdivision and Land Development Plan, Time Extension

The board acknowledged receipt of a time extension until July 14, 2022, from William Swiernick, David Miller/Associates, Inc., on behalf of Hogan Herr Wolf II for the approval of the Southern Village Phase IV Final Subdivision and Land Development Plan, LTPC 272. This extension was submitted in a letter dated February 28, 2022.

D. LTPC 306 – 1234 Wheatland Avenue – SWM Site Plan Time Extension

No action taken since no time extension letter was received.

E. LTPC 307 – 340-47472 Wheatland Avenue – SWM Site Plan Time Extension

No action taken since no time extension letter was received.

X. NEW BUSINESS

A. Lancaster County Conservation District – Memorandum of Understanding

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a Memorandum of Understanding between the Lancaster County Conservation District and Lancaster Township to validate the linkage between the Township and the LCCD as required by the Municipal Separate Storm Sewer System (MS4) protocol.

B. Lancaster Township Fire Police-Event Assistance Request

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request for the Lancaster Township Fire Police to assist during the Penryn Fire Company Mud Sale taking place on Saturday, March 19, 2022, from 12:00PM to 5:00PM. The request was made via an email from township manager Mark Hiester of Penn Township.

C. School District of Lancaster Redistricting Plan

Discussion of the School District of Lancaster’s plan to redistrict was held during the workshop session. Mr. Bamford recommended the township manager write a letter to the school district.

D. Lancaster Recreation Commission Appointment

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request to appointment Jason O’Malley to the Lancaster Recreation Commission as the Citizen Representation for Lancaster Township, three-year term expiring 12/31/2024.

E. Lancaster Township Zoning Hearing Board Appointment

Mr. Bamford moved, Mr. Guerrero Lopez seconded, and the board unanimously approved a request to appointment Renee Gallagher to the Lancaster Township Zoning Hearing Board, three-year term expiring 12/31/2024.

XI. GUEST RECOGNITION AND PARTICIPATION

- Richard Myers, Elm Avenue – presented to the board a pre-recorded video from Attorney Anthony Campanelli discussing Act 50 and local zoning ordinances related to the telecommunications act.
- Presentation by Township Engineer Ben Webber – Recalling Lancaster Township’s History
Mr. Webber gave a presentation to the board and those in attendance on Engleside – a very old crossroads that is barely in Lancaster Township. The presentation can be found on the township website under the Historical Commission webpage:
<https://www.twp.lancaster.pa.us/recalling-lancaster-townships-history>

XII. EXECUTIVE SESSION

The board and township manager went into executive session for discussion of settlement of land use appeal.

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:25PM.

Respectfully submitted,



William M. Laudien, Secretary